

Minutes of the Meeting of East Hendred Parish Council, Thursday 6th April 2023 at 7.30pm in Snells Hall

Present: Cllr John Sharp, Chair (JVS), Cllr Charles Pappenheim (CP), Cllr Jonathan Shortis (JS), Cllr Catherine Shortis (CS), Cllr Roger Turnbull (RT), Cllr Sarah James (SJ)

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor: Cllr Janet Shelley

Members of the Public:

77/23	APOLOGIES FOR ABSENCE Cllr Stephen Webb, Cllr Penny Wall, Cllr Selby Stocks	
78/23	DECLARATIONS OF INTEREST Cllr Turnbull for agenda items 10 a) (ii) and 10 b) (iii).	
79/23	OPEN FORUM No members of the public.	
80/23	ACCEPTANCE OF MINUTES OF MEETING HELD ON 2ND MARCH 2023 The Monthly Meeting Minutes were reviewed and approved. Proposed by Cllr James. Seconded Cllr Turnbull. RESOLVED. The minutes were signed.	
81/23	<p>MATTERS ARISING FROM THE MINUTES OF 2ND MARCH MEETING NOT OTHERWISE COVERED ON THE AGENDA</p> <p>a) Report from the Oxford Road Alliance – Cllr J Shortis had chased again for the requested information but nothing had been received. Cllr Turnbull offered to help. Cllr Sharp reminded the meeting that Cllr Povolotsky had to be kept informed. Cllr James had circulated information from ORRA about the HIF1 situation. This would not go to the planning committee until later in the year.</p> <p>b) Tree Planting. The plaque for the tree had been received. Cllr C Shortis requested approval of £70 to cover the cost of planting. This was approved. Proposed Cllr Pappenheim, Seconded Cllr J Shortis. RESOLVED. A date for planting the tree was to be advised.</p> <p>c) Flag Pole. The planning application had been submitted. RT to liaise with Cllr Wall regarding installation.</p> <p>d) Noticeboard by the Shop. The noticeboard had been installed. Cllr Sharp noted that the plan of the village was looking very tired. Cllr Pappenheim to arrange for a new one to be produced.</p> <p>e) Plans for the Annual Parish Meeting. Cllr J Shortis had circulated information about the meeting. Cllr Pappenheim to print the posters for the event. Cllr Shelley offered to laminate them. Cllr Sharp to work on the presentation. There would also be a presentation from Harwell Campus. Leaflets were to be posted with the Bulletin. £100 was approved for refreshments. Proposed Cllr J Shortis, Seconded Cllr James. RESOLVED. Cllr Pappenheim to liaise with the shop and Cllr J Shortis to get some wine. Facilitators were to be Cllrs J Shortis, C Shortis and Pappenheim. Cllr Sharp pointed out that Cllr James might have a conflict as she was a candidate for the District Council. Cllr Turnbull gave his apologies as he would not be available.</p> <p>f) The sale of social housing in the village. Cllr Shelley had not yet received a response.</p> <p>g) Speedwatch. Cllr J Shortis had spoken to PC Turnham. Registration was simple and the training was online. Once the proposed sites for checks had been submitted the Police would assess them. Cllr J Shortis to take this forward. Cllr James offered to assist.</p>	<p>JS/RT</p> <p>CS</p> <p>RT</p> <p>CP</p> <p>JS/CP/JVS/ CS/JSh</p> <p>JSh</p> <p>JS/SJ</p>
82/23	POLICE REPORT. No report.	

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81/23	ACOUNTY COUNCILLOR'S REPORT No report.	
82/23	DISTRICT COUNCILLOR'S REPORT Cllr Shelley reported that: a) Milton Hill bowls club were running an open weekend on 22 nd / and 23 rd April. b) The Vale had challenged Oxford City regarding housing numbers. Oxford City had stated that they could not accommodate these numbers and the Vale had objected to this. c) There was to be a Music festival in Ardington on August Bank Holiday Monday. Ardington Parish Council was concerned about the traffic. Officers were to visit the site. d) The Vale had been contacted about combined litter/recycling bins. The Vale only had these in areas of high footfall and the quality of the recycling was poor. The Vale encouraged people to take their waste home. e) The abandoned burned out vehicle on the track was left on 20 th March. The Police were aware. Hendred Estate had offered to recover it but there was concern over debris and glass etc. f) The two Moderna buildings in Chilton Parish had gone before the Planning Committee and were approved. Cllr Shelley was thanked for attending.	
	FINANCE	
83/23	a) April payments. The payments totalling £2506.16 were approved. Proposed Cllr J Shortis, Seconded Cllr James. RESOLVED. Cllr Pappenheim to authorise on the bank. b) Review of Asset Register. Carried forward. c) Request for donation from Clean Slate. Clerk to circulate their letter and include on May agenda. d) Request for Grant from Hendred Estate toward the cost of the Coronation event. £500 was requested and approved. Proposed Cllr Turnbull, Seconded Cllr James. RESOLVED. To be paid as soon as possible. Cllr C Shortis asked whether the group could paint the bus shelter as part of the Help Out event. Cllr Turnbull reported that this had been discussed but they were not able to organise it. Cllr C Shortis to take this matter forward. Cllr Sharp noted that the Scouts had done this in the past. e) Request for Grant from War Memorial Trust for maintenance of the railings. A sum of £150 was approved. Proposed Cllr Pappenheim, Seconded Cllr C Shortis. RESOLVED. Cllr J Shortis to arrange for the necessary equipment to be purchased. Cllr Pappenheim asked whether the war memorial should be cleaned but it was felt that it was not necessary at the moment. f) Request for Grant from Vale Community Impact. This was formerly the Independent Advice Centre. They did a lot of work in the village. A grant of £400 was approved. Proposed Cllr James, Seconded Cllr J Shortis. RESOLVED. P SJ S JS	CP CP Clerk JE CS
	PLANNING MATTERS	
84/23	New Applications a) P23/V0551/HH & P23/V0552/LB – Wells Head, Newbury Road. Erection of an outbuilding, a swimming pool and reinstatement works to a listed building. Response due by 5 th April. Cllrs J Shortis, C Shortis and Pappenheim had attended a site visit. Cllr J Shortis had prepared a draft response. Cllr Sharp was concerned about a number of statements in the draft. He was also concerned about inaccuracy in the Heritage Statement. Cllr Turnbull had concerns about	

	<p>landscaping. It was noted that a neighbour had strongly objected. It was agreed to submit a holding objection. Cllr Turnbull to revise the draft response. Cllr Shelley to establish whether the conservation officer had visited the site.</p> <p>b) P23/V0352/HH = Upper Barn, Newbury Road. Construction of a greenhouse. Response due by 5th April. Cllr Turnbull left the room. A site visit was held. There were no objections.</p>	<p>RT JSh</p>
85/23	<p>Applications received since the publication of the Agenda</p> <p>a) P23/V0314/HH and P23/V0315/LB - The Poplars, Church Street. Proposed single storey rear extension to dwelling and detached garden room. A site visit was held. A response had been submitted with no objection but emphasising concerns over parking. Revised drawings had been requested.</p> <p>b) P23/V0695/FUL - Southernwood, Cat Street. Conversion of the hobby space on the first floor of the garage into a one bedroom flat. Works include 3 new rooflights. There were no objections but it was important this it does not become a separate unit. Cllr Turnbull was concerned that the rooflights overlooked the neighbours. It was noted that the neighbours have not objected.</p>	
86/23	<p>To review planning applications awaiting determination by the Vale and those recently approved.</p> <p>a) P22/V2607/FUL – Colt Corner, Horn Lane. Revised plans had been received/ The ridge height had been lowered by 0.9m. Cllr C Shortis noted that the driveway had not been moved and the new plans did not show the gates opening inwards. There was no additional documentation to suggest that the original highways concerns had been addressed. Cllr Sharp suggested commenting on the basis that we believe the vision splays to be unacceptable and that they pass over highways land. Cllr Turnbull noted that this would not cover the conservation aspects of the application. The case officer had said that she would involve the conservation officer but there was no information available on this yet. It was noted that the revised plans had not really addressed the Parish Council's objections however the reduction in ridge height was welcomed. Cllr Turnbull to prepare a draft response.</p> <p>b) Dexter at Harwell Campus. The Parish Council's holding objection had been previously removed. There was still a national highways objection and a flooding objection. Cllr Turnbull was not happy with the situation at the campus as a whole and wanted to see an overall landscape plan. Cllr Shelley pointed out that the Campus plan had not been approved by the Vale. She had concerns over highways and biodiversity offsetting. It was noted that the position was that the Council was prepared to withdraw its objection subject to planning conditions being imposed to ensure that a hedgerow was implemented on the northern edge of the site and that the calcareous grassland was relocated on site or nearby. Cllr Turnbull to draft words for the car parking. Afternote: Following a discussion after the Annual Parish Meeting on 19th April it was decided to continue to object. It was further agreed to remove the objection if three conditions were met.</p> <p>c) The Plough – Cob Wall. Cllr Turnbull left the room. Cllr J Shortis had received a call from the owner. He was unhappy that the Parish Council had gone directly to Vale regarding the issues with the cob wall. He had said that a new application was to be submitted which we could comment on.</p>	<p>RT</p>
87/23	<p>Greensands Update. No update.</p>	

88/23	<p>Proposals for the Steventon Reservoir.</p> <p>a) Thames Water consultation – closed 21st March. Response had been submitted.</p> <p>b) OFWAT Gate 2 consultation – This had not yet started.</p> <p>There was a discussion on responses to the WRSE consultation which had suffered with loss of data. It was suggested a letter be sent to Defra/Ofwat. Cllrs C Shortis and James to draft a response.</p> <p>Thames Water had offered to give a presentation. Cllr J Shortis to arrange this for June.</p> <p>Cllr Turnbull reported that there had been a meeting with a correspondent from The Guardian who was writing an article on the proposals.</p>	CS/SJ
89/23	<p>Street Name</p> <p>A query had been raised by OCC and the Vale over the street names Ford Lane and Fordy Lane. It had been noticed that while there was a street name plate Fordy Lane and it was on the OS map, there were no properties addressed into it. Ford Lane had been noted and extending from Cat Street to The Lynch. The Parish Council confirmed that Fordy Lane had been named to differentiate it from Ford Lane because the route was not continuous (it was blocked at the brook).</p>	
90/23	<p>LUDBRIDGE CLOSE MATTERS</p> <p>a) Litter Bins. Cllr Shelley reported that the Vale would not install a new bin at the moment. Cllr Pappenheim explained why the current bin emptying process could not be extended. It was suggested that if a bin was to be installed a private contractor would need to empty it. Cllr C Shortis to write to the Management Company.</p> <p>b) Defibrillator. The installation of the defibrillator was due on 12th April.</p>	CS
91/23	<p>JUBILEE PLAY PARK</p> <p>The grant application had been submitted. Work could not start on the project until the grant had been approved and signed off which would not be before 14th June. The earliest that the surfacing work could start was August. Cllr J Shortis suggested placing the order immediately with an installation date in September. The sports club had declined to assist in the erection of the new fence. A contractor will need to be found instead.</p>	JS
92/23	<p>ROWSTOCK – The formal complaint about the handling of the road closure had been sent to OCC Highways. The Director had responded stating that he would ask his Head of Service to look into the matter.</p>	
93/23	<p>COMMUNITY ART PROJECT</p> <p>Nothing to report.</p>	CS
94/23	<p>HENDRED ESTATE ITEMS</p> <p>Nothing to report.</p>	
WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES		
95/23	<p>a) Age UK/Vale Community Impact. Nothing to report.</p> <p>b) Allotments – Inspections were scheduled for 13/14 May. Path grass cutting was to start shortly. BAAA had been coordinating with Hendred Estate for deliveries of muck and woodchip. Another name had been added to the waiting list.</p> <p>c) Communications:</p> <p>a. New Website – A lot of work had been done on the population of the new site. The Communications Team were to review the site before it went live. Cllr J Shortis to circulate the link to the site – he was thanked for his work on the website. .</p> <p>b. Suggestion Box – It was suggested that the suggestions were filtered before they were put before the Parish Council. This was to be discussed by the Communications Group.</p> <p>d) Infrastructure</p> <p>a. Courtesy Lights. Nothing to report.</p> <p>b. Playground Maintenance. New bark had been installed in Penney playpark. There had been some progress on the issues raised last month. The graffiti on the bus stop had been removed.</p>	<p>CS</p> <p>JS</p> <p>Comms Group</p> <p>CP</p>

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	<p>c. Snells Walkway. Nothing to report.</p> <p>d. Grounds Maintenance.</p> <ul style="list-style-type: none"> i. The use of Roundup. Cllr C Shortis felt that a formal statement should be issued stating the Parish Council's position. Cllrs S Shortis and Pappenheim to work on this. ii. Request for funding to remove grass from Snells Path Verge. This was to enable wildflower planting. Cllr Sharp asked for a review from HEG. c/f to May. iii. Repainting the bus shelter opposite The Plough. This was covered in minute reference 83/23 d) above. <p>e. Tree Maintenance. Nothing to report.</p>	<p>CS/CP</p> <p>c/f</p>
96/23	<p>ENVIRONMENT AND SUSTAINABILITY</p> <p>Nothing to report.</p>	
97/23	<p>HIGHWAYS AND TRANSPORT</p> <ul style="list-style-type: none"> a) Unsuitable for HGV sign. It had been suggested that an Unsuitable for HGVs sign was installed at the entrance to Church Street. It was pointed out that if the notice was installed another one would be required on Horn Lane. There were concerns that it would be unenforceable. c/f to May meeting. b) Consultation on Area Weight Restrictions. The consultation was to close on 10th April. Areas identified as needing weight restrictions were Church Street, Horn Lane, St Mary's, Cat Street, Fordy Lane and Ford Lane. Clerk to respond, 	<p>Clerk</p>
98/23	<p>HARWELL LIAISON</p> <p>Cllr Sharp had circulated a report. There will be a sub-group that will response to the consultation on the storage of intermediate level waste. A plan was for a near surface store for this type of waste on an NDA owned site. . This would not affect Harwell Campus.</p> <p>Cllrs Sharp and J Shortis had two meetings with Harwell Campus. Tech Edge 3 and 4 were under discussion.</p>	<p>JVS</p>
99/23	<p>AONB</p> <p>OFWAT RAPID stated that a landscape appraisal was done with AONB, Cllr Turnbull asked Cllr Sharp to look into this. He was concerned that the reservoir would affect long distance views from the AONB.</p>	<p>JVS</p>
100/23	<p>SPORTS CLUB</p> <p>Nothing to report.</p>	
101/23	<p>RIDGEWAY NATIONAL TRAIL</p> <p>Nothing to report.</p>	
102/23	<p>GENERAL CORRESPONDENCE</p> <ul style="list-style-type: none"> a) 2023 Elections. The election in East Hendred would be uncontested. There were two new councillors and one vacancy. 	
103/23	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> a) Emergency Test. The emergency test on 23rd April was to be publicised. b) Builder's Trucks. Cllr Pappenheim had a complaint about the mess left by builders trucks. It was agreed to write to the relevant owners. c) Blue Plaques. Cllr Sharp reported that blue plaques were to be installed on the Jenkins house on 16th September. A formal opening was to be organised. d) Salt Bin. A new salt bin had been installed at St Mary's. 	<p>Clerk</p>
104/23	<p>PLAYGROUND INSPECTIONS</p> <p>Cllrs Pappenheim and James for May.</p>	<p>CP/SJ</p>
105/23	<p>DATE OF NEXT MEETING</p> <p>Thursday 11th May 2023 at 7.30pm in Snells Hall. This would also be the AGM.</p>	

The meeting closed at 22.06