

## Minutes of the Meeting of East Hendred Parish Council, Thursday 11<sup>th</sup> May 2023 at 8.20pm in Snells Hall

Present: John Sharp (Chair), Mark Francis, Roger Turnbull, Charles Pappenheim, Aloysius Atkinson, Hilary Dorling  
 Clerk/Finance Officer: Julia Evans  
 County Councillor:  
 District Councillor: Sarah James  
 Members of the Public: Four members of the public

118/23	<b>APOLOGIES FOR ABSENCE</b> County Councillor Povolotsky.	
119/23	<b>DECLARATIONS OF INTEREST</b> Cllr Turnbull for agenda item 10 a) (i) and Cllr Francis as a County Council employee.	
120/23	<b>CO-OPTION OF NEW COUNCILLOR</b> Mrs Dorling had applied for one of the vacant seats. She reported that she had a strong commitment to the community, having lived in the village for more than 40 years. She had a lot of experience of community groups and wanted to see more consultation and commitment to the community. Cllr Francis proposed co-opting Mrs Dorling. Cllr Turnbull seconded. Agreed unanimously. RESOLVED. Mrs Dorling signed the declaration of acceptance of office and joined the meeting.	
121/23	<b>OPEN FORUM</b> Mr Gold gave a presentation on biodiversity. He explained that every larger development must have a 10% biodiversity uplift and from next year, it will become law and will extend to smaller developments as well. There will be a strict hierarchy: 1. 10% onsite, 2. Offsite, or 3. Buy certificates from the government which will use the funds to invest in projects anywhere in UK. It will need to be like for like replacement and must use the same metric. The Vale had been running voluntary schemes ahead of the new law. Funds had been given to TOE for projects and they had approached Mr Gold for biodiversity uplift for chalk grassland. A plan was circulated. TOE had agreed to pay for an area under Mr Gold's management to offset some of the Harwell developments. Where they could not be accommodated, the offsetting would go to BBOWT in Bampton. The problem for the landowner was that it tied up land for many years and there was also a lot of pressure to deliver the outcomes. Cllr Turnbull felt that the finance issues outlined were very helpful. He was anxious that woodland and chalk grassland in Harwell Campus was not lost to the locality. Cllr James asked whether TOE would still be working in the same way when the new law was introduced. Mr Gold confirmed that they would. Mr Gold was thanked for his informative presentation.	
122/23	<b>ACCEPTANCE OF MINUTES OF MEETING HELD ON 6<sup>th</sup> APRIL 2023</b> The Monthly Meeting Minutes were reviewed and approved. Proposed by Cllr Pappenheim. Seconded Cllr Turnbull. RESOLVED. The minutes were signed.	
123/23	<b>MATTERS ARISING FROM THE MINUTES OF 6<sup>th</sup> APRIL MEETING NOT OTHERWISE COVERED ON THE AGENDA</b> a) <b>Report from the Oxford Road Alliance</b> – No report. b) <b>Tree Planting.</b> Cllr Sharp to pick up this item. c) <b>Flag Pole.</b> Covered under planning matters, minutes reference 128/23 below. d) <b>Noticeboard by the Shop.</b> A new village plan had been produced and the project had been completed. e) <b>Report on the Annual Parish Meeting.</b> Cllr Sharp to pick up this item. f) <b>The sale of social housing in the village.</b> Cllr James was investigating this matter. Cllr Francis confirmed that the housing association was Sovereign. g) <b>Speedwatch.</b> This matter was carried forward. h) <b>Painting the bus shelter.</b> Cllr Pappenheim to arrange for Aspire to do this.	JVS CLOSED JVS SJ c/f CP
124/23	<b>POLICE REPORT.</b> There was nothing relevant to the village.	
125/23	<b>COUNTY COUNCILLOR'S REPORT</b> No report.	
126/23	<b>DISTRICT COUNCILLOR'S REPORT</b>	

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	As she had only recently been elected to office, Cllr James did not have a report. Clerk to circulate her district council email address.  Cllr James was thanked for attending.	Clerk
	<b>FINANCE</b>	
127/23	<p>a) <b>May payments.</b> The payments totalling £3772.26 were approved. Proposed Cllr Turnbull, Seconded Cllr Francis. RESOLVED. Cllr Pappenheim to authorise on the bank. The Budget overspend noted.</p> <p>b) <b>Review of Asset Register.</b> Details had been sent to the Clerk who was to update the register.</p> <p>a) <b>Request for donation from Clean Slate.</b> A donation of £100 was granted. Proposed Cllr Pappenheim, Seconded Cllr Atkinson.</p> <p>d) <b>Membership of Community First Oxfordshire.</b> Carried forward.</p>	<p>CP</p> <p>CLOSED</p> <p>c/f</p>
	<b>PLANNING MATTERS</b>	
128/23	<p><b>New Applications</b></p> <p>a) <b>P23/V0806/S73 – The Plough Inn, Orchard Lane.</b> Variation of conditions 2 (Approved plans) &amp; 10 (Car Parking Spaces) on planning application P21/V2296/FUL. Response due by 17<sup>th</sup> May (extension granted). Cllr Turnbull left the room. There had been a site meeting and the application had been reviewed. The following concerns were raised – 1. The application had been submitted under S73 and it was not felt that this was an appropriate mechanism because the changes to the plans were significant. 2. The Plough Inn and the cob wall were listed buildings. The plan to build the garage close to the cob wall was not acceptable. 3. The road width was not acceptable or in accordance with the Manual for Streets. It either needed to be narrower and include passing places or made wider. 4. Parking for the Oak Barn was too far away from the barn. Cllr Francis felt that this should be reconsidered. It was agreed to object on these grounds. Mr A Gilbert felt that the only key issue was the design, as the principle of the siting of the house had previously been agreed. He explained why the proposed amendments were acceptable as a S73 application. Cllr Francis pointed out that the comment in the application about the width of the driveway was incorrect. Mr Gilbert said he would respond with some comments based on the advice he had received. Cllrs Sharp, Pappenheim and Francis were to work on amending the draft response which was to be completed before 17<sup>th</sup> May.</p> <p>b) <b>P23/V0851/FUL – Champs Chapel, Chapel Square.</b> Erection of flagpole. This was a Parish Council application. There had been some complaints about the proposed location of the flagpole. Cllr Turnbull suggested the following options; 1 - withdrawing the application and forgetting the idea; 2 - ignoring the comments; 3 - amending the scheme. Cllr Turnbull to review the options.</p> <p>c) <b>P23/V0906/LDP – The Cottage, St Mary’s Road.</b> Replacement of existing windows with no material change (like for like replacement). Permitted development enquiry. No action.</p>	<p>JVS/CP.MF</p> <p>RT</p>
129/23	<p><b>Applications received since the publication of the Agenda</b></p> <p>None</p>	
130/23	<p><b>To review planning applications awaiting determination by the Vale and those recently approved.</b></p> <p>a) <b>P22/V2607/FUL – Colt Corner, Horn Lane.</b> An email had been received noting that there were amended plans however these could not be found on the Vale website. Clerk to confirm whether there was any more recent information. Cllr Turnbull to speak to case officer.</p> <p>b) <b>Dexter at Harwell Campus.</b> Cllr Sharp and Cllr J Shortis had met with Harwell Campus on 9<sup>th</sup> May. Cllr Sharp had outlined the Parish Council’s concerns about the loss of biodiversity. He noted that offsetting funds had been paid to TOE. They were aware that the relocation of the grassland would be difficult but they were prepared to relocate it on the Harwell site. When asked if this was acceptable Cllr</p>	Clerk/RT

	James stated that it would depend on where the relocation site was. Cllr Atkinson felt that the Parish Council would lose leverage if the offer was not accepted. Cllr Turnbull suggested that the Parish Council would accept the proposal subject to an approved plan. Cllr Sharp to ask Harwell Campus for such a plan, Cllrs Sharp and Turnbull were given delegated powers to approve the removal of the objection once the plan had been seen. Proposed Cllr Turnbull, Seconded Cllr Atkinson. RESOLVED.	RT/JVS
131/23	<b>Greensands Update.</b> No update.	
132/23	<b>Proposals for the Steventon Reservoir.</b> a) OFWAT Gate 2 consultation - Cllr Turnbull had submitted a response to this. Clerk to send to Cllrs Francis and Atkinson for information. The Parish Council had objected and would continue to do so on the basis that there was not a need as the population figures were wrong. Other reasons for objection were the scale of the development and the impact on the AONB. Further there was not a proposal for an Environmental Impact Assessment until site had been agreed, which Cllr Turnbull felt was illegal.	Clerk
133/23	<b>LUDBRIDGE CLOSE MATTERS</b> a) <b>Litter Bins.</b> Cllr Pappenheim to work on this. b) <b>Defibrillator.</b> The installation was complete and the unit was operational.	CP CLOSED
134/23	<b>JUBILEE PLAY PARK</b> This was discussed. A working group was set up to review the project today. Members were Cllrs Sharp, Pappenheim and Francis.	JVS/CP/MF
135/23	<b>ROWSTOCK</b> Nothing to report.	
136/23	<b>COMMUNITY ART PROJECT</b> Cllr Sharp explained the situation. Cllr Dorling agreed to take this forward.	HD
137/23	<b>HENDRED ESTATE ITEMS</b> There was an issue with the new tree planted by OCC. Cllr Povolotsky was working with OCC on a resolution.	SP
	<b>WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES</b>	
138/23	a) <b>Age UK/Vale Community Impact.</b> It was agreed to remove this group. b) <b>Allotments</b> – No report. Cllr Dorling to make enquiries. An inspection was due at the end of May. c) <b>Communications:</b> a. <b>New Website</b> – This was close to completion. A temporary URL had been circulated. b. <b>Review of suggestions register.</b> A funds column to be added to the spreadsheet. To be reviewed next month. d) <b>Infrastructure</b> a. <b>Courtesy Lights.</b> One light required attention. b. <b>Playground Maintenance.</b> There were no urgent issues. New brackets for the goal posts had been ordered. c. <b>Snells Walkway.</b> Repairs were due to take place at the weekend. d. <b>Grounds Maintenance.</b> i. Request for funding to remove grass from Snells Path Verge. This was to enable wildflower planting. Cllr Sharp asked for a review from HEG. Matter closed. e. <b>Tree Maintenance.</b> The cedar tree in the churchyard was to have some work carried out.	HD  CP Clerk  CP CP  CLOSED
139/23	<b>ENVIRONMENT AND SUSTAINABILITY</b> Carried forward.	c/f
140/23	<b>HIGHWAYS AND TRANSPORT</b> a) <b>Unsuitable for HGV sign.</b> It had been suggested that an Unsuitable for HGVs sign was installed at the entrance to Church Street. It was felt that lorries would use this road anyway due to the businesses in the area. It was also felt that the sign would have an urbanising effect. It was agreed that a sign was not required.	

141/23	<b>HARWELL LIAISON AND HARWELL CAMPUS</b> Cllr Sharp explained what this item was about. He reported that a Harwell Liaison meeting had been held and a note had been circulated. The Dexter planning application for Harwell Campus was discussed in minute reference 130/23 above. There were further meetings coming up with Harwell Campus and asked for another member to attend with him.	JVS
142/23	<b>AONB</b> Nothing to report.	JVS
143/23	<b>SPORTS CLUB</b> Cllr Sharp explained the Parish Council position as landowner and also the sports club plans for the modification of the site and the upgrade of the pavilion. Cllr Pappenheim noted that instead of the previously discussed plans, the existing pavilion would be upgraded instead of a new one being built.	
144/23	<b>RIDGEWAY NATIONAL TRAIL</b> Nothing to report.	
145/23	<b>GENERAL CORRESPONDENCE</b> a) <b>Parking on White Road.</b> A resident had written asking if something could be done about the parking on White Road opposite the Orchard Lane junction. The resident was to be asked to submit a report on Fix My Street.	Clerk
146/23	<b>ANY OTHER BUSINESS</b> a) <b>Bulletin.</b> The editor had requested a week's delay. More material was required for the magazine. Cllr Pappenheim asked the new councillors to include a short item each. The deadline was extended to 19 <sup>th</sup> May.	
147/23	<b>PLAYGROUND INSPECTIONS</b> To be confirmed. Clerk to circulate a new rota.	Clerk
148/23	<b>DATE OF NEXT MEETING</b> Thursday 1 <sup>st</sup> June 2023 at 7.30pm in Snells Hall. <b>Afternote:</b> The date of the June meeting was subsequently changed to <b>Thursday 15<sup>th</sup> June</b> , to enable new members to be co-opted at the meeting.	

The meeting closed at 22.04