

## Minutes of the Meeting of East Hendred Parish Council, Thursday 15<sup>th</sup> June 2023 at 7.30pm in Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, Mark Francis, Roger Turnbull, Aloysius Atkinson

Clerk/Finance Officer: Julia Evans

County Councillor: Sally Povolotsky

District Councillor: Sarah James

Members of the Public: Three members of the public

149/23	<p><b>APOLOGIES FOR ABSENCE</b> Cllr Dorling.</p>	
150/23	<p><b>DECLARATIONS OF INTEREST</b> Cllr Turnbull for agenda item 10 a) (iii) and Cllr Francis as a County Council employee.</p>	
151/23	<p><b>OPEN FORUM</b></p> <p>a) <b>Candidates for co-option.</b> Mr Beddow and Mr Champ gave a brief overview of background and their reasons for wanting to join the Parish Council. Mr Stocks and Mr Gilbert were not present. Cllr Sharp read out written statements on their behalf. A decision on which applicants would be approved was to be taken in the closed session at the end of the meeting</p> <p>b) <b>Mr Honess for Gigaclear.</b> Mr Honess headed up the Community Engagement Team at Gigaclear, a full fibre broadband provider. The provided full fibre connectivity for rural areas. He outlined the technology and explained that the scheme was still in the early stages and rollout would not take place until late 2023 at the earliest. He wanted to work with the village and agreed to arrange a meeting before any work started. During the project there would be various activities to create a relationship with the community. There followed a number of questions for Mr Honess from members of the Council.</p> <p>c) <b>Community Larder.</b> Cllr Povolotsky reported that they had received a grant and were seeking new members. They would be looking at warm spaces again this coming winter. Bingo night was proving very popular. The Parish Council and Snells Hall Committee were thanked for their support.</p> <p>d) <b>ORAA Meeting.</b> Mr Beddow noted that there was a two day meeting scheduled for 26/27 June but no agenda had been issued and there was no report from the planning officer. Cllr Turnbull suggested that the reports would not be available until 5 days before the meeting.</p> <p>All members of the public were thanked for attending.</p>	
152/23	<p><b>ACCEPTANCE OF MINUTES OF MEETINGS HELD ON 11<sup>th</sup> MAY 2023</b> The Annual Meeting Minutes were reviewed and approved. Proposed by Cllr Atkinson. Seconded Cllr Pappenheim. RESOLVED. The Monthly Meeting Minutes were reviewed and approved. Proposed by Cllr Pappenheim. Seconded Cllr Francis. RESOLVED. The minutes were signed.</p>	
153/23	<p><b>MATTERS ARISING FROM THE MINUTES OF 6<sup>th</sup> APRIL MEETING NOT OTHERWISE COVERED ON THE AGENDA</b></p> <p>a) <b>Election of Representatives on Working Groups and for external organisations</b></p> <ol style="list-style-type: none"> <li>i. Allotments. Cllrs Pappenheim and Francis with assistance from Mrs Shortis.</li> <li>ii. Communications: Cllrs Sharp, Pappenheim, Dorling and Atkinson.</li> <li>iii. Infrastructure: Cllrs Pappenheim and Turnbull</li> <li>iv. Finance: Cllrs Sharp, Pappenheim and Atkinson.</li> <li>v. Highways &amp; Transport: Cllr Turnbull.</li> <li>vi. Playground development: Cllrs Turnbull and Francis</li> <li>vii. Environment and Sustainability: Cllrs Sharp, Turnbull, and Pappenheim. Cllr Povolotsky to represent HEG</li> </ol>	

	<p>viii. Emergency Planning: Cllrs Sharp, Francis, Pappenheim and Turnbull. Mr.J.Bird to be confirmed.</p> <p>Membership of Working Groups to be revisited once the new members had been co-opted.</p> <p><b>b) Review of playground inspection rota.</b> Carried forward.</p> <p>c) <b>Report from the Oxford Road Alliance.</b> Cllr James volunteered to report on this in future.</p> <p>d) <b>Tree Planting.</b> The tree had been planted in Ludbridge Close. Cllrs Sharp and Atkinson had attended as Councillors.Peter Williams as a director of the Ludbridge Close management company led the event..</p> <p>e) <b>Flag Pole.</b> The original planning application was to be retained, but a new site was being sought. The problem was the height of the flagpole. Any site with a bank would make the overall heigh too tall. Alternative sites had been suggested and Cllr Turnbull was to establish whether any of them were viable. A discussion was required with Hendred Estate. After significant discussion it was agreed to withdraw the planning application. Proposed Cllr Francis, Seconded Cllr Atkinson. RESOLVED.</p> <p>f) <b>Report on the Annual Parish Meeting.</b> Cllr Sharp had circulated a list of items that could be followed up. To be discussed at the July meeting.</p> <p>g) <b>The sale of social housing in the village.</b> Cllr James had been trying to get information from Sovereign. Houses in the village were being sold off and replacements built elsewhere in the Vale. Cllr Sharp pointed out that originally social housing that was put up for sale was to be offered to village residents first. Cllr James didn't think this was the case now.</p> <p>h) <b>Speedwatch.</b> Cllr Povolotsky outlined how the scheme worked. She was setting up a scheme for the Hendreds (to include both East and West). Sites were underconsideration including The Hare, White Road and Orchard Lane. These will need to be agreed with OCC Highways.</p> <p>i) <b>Painting the bus shelter.</b> Aspire no longer carried out this sort of work. It was suggested that an organisation called Restore had taken this over. Cllr Pappenheim to contact them.</p> <p>j) <b>Parking on White Road/Orchard Lane.</b> A resident had posted the issue on Fix My Street but had been told it was not an issue. It was pointed out that dangerous parking should be reported to the police. Clerk to write to the resident.</p>	<p>CP</p> <p>Clerk SJ</p> <p>CLOSED</p> <p>RT</p> <p>JVS SJ</p> <p>SP</p> <p>CP</p> <p>Clerk</p>
154/23	<p><b>POLICE REPORT.</b></p> <p>There was a report of a vehicle on Orchard Lane that had been lost or moved.</p>	
155/23	<p><b>COUNTY COUNCILLOR'S REPORT</b></p> <p>A written report had been circulated. At the meeting Cllr Povolotsky reported that:</p> <p>a) The Didcot corridor strategy was out for consultation.</p> <p>b) The new OCC CEO was to visit the area on 10<sup>th</sup> July.</p> <p>c) Thames Water were carrying out a 10m clay compaction patching study. There had been no requirement for an EIA. The plans for the reservoir had passed through gate 2. A meeting was scheduled with Thames Water for 16<sup>th</sup> June.</p> <p>d) Issues on the A417 – permits for work on the road had been issued under emergency laws.</p> <p>e) She had asked to speak at the HIF1 meeting.</p> <p>f) There was a lot of work around education, especially SEND.</p> <p>g) She was chair of the District Council at the Vale of White Horse. Cllr Povolotsky was thanked for attending.</p>	
156/23	<p><b>DISTRICT COUNCILLOR'S REPORT</b></p> <p>A written report had been circulated. At the meeting Cllr James reported that</p> <p>a) There was a waste services survey out and she asked that it be publicised.</p> <p>b) Planning at Harwell Campus. There was a briefing for District Councillors next week on this matter. She asked for questions that the Parish Council wanted to be taken forward to the meeting.</p>	<p>Clerk</p>

	<p>c) The HIF1 road scheme hearing was scheduled for 26/27 June. The paperwork should be published on 19<sup>th</sup> June. She had asked to speak at the meeting. The scheme was likely to result in increased traffic in the ward.</p> <p>d) She had asked the vale to look again at a waste bin for Ludbridge Close.</p> <p>e) The Rural England prosperity fund was open for expressions of interest. There was also a climate action fund.</p> <p>Cllr James was thanked for attending.</p>	
	<b>FINANCE</b>	
157/23	<p>a) <b>Review of final accounts for 2022/23.</b> The finance committee had met before this meeting and had reviewed the accounts. No issues were raised.</p> <p>b) <b>Annual Governance Statement.</b> Approved. Proposed Cllr Turnbull, Seconded Cllr Pappenheim. RESOLVED.</p> <p>c) <b>Annual Accounting Statement.</b> Approved. Proposed Cllr Pappenheim, Seconded Cllr Turnbull. RESOLVED.</p> <p>d) <b>June payments.</b> The payments totalling £4644.56 were approved. Proposed Cllr Francis, Seconded Cllr Atkinson. RESOLVED. Cllr Pappenheim to authorise on the bank.</p> <p>e) <b>Membership of Community First Oxfordshire.</b> Cllr Sharp declared an interest as a Patron and did not participate in the discussion. It was agreed to become a member of CFO. Proposed Cllr Francis, Seconded Cllr Turnbull. RESOLVED.</p> <p>f) <b>Payment for Honda Mower.</b> Cllrs Pappenheim and Sharp declared an interest and did not participate in the vote. The mower was no longer used by the Parish Council and the Snells Hall mower had broken. It was agreed that the hall would purchase the mower for the sum of £200. Proposed Cllr Francis, Seconded Cllr Turnbull. RESOLVED.</p>	CP
	<b>PLANNING MATTERS</b>	
158/23	<p><b>New Applications</b></p> <p>a) <b>P23/V1150/LB – St Amands House.</b> Erection of a commemorative blue plaque to be of 460 mm diameter, painted mid blue with white lettering and rim made out of cast aluminium. Response due by 21<sup>st</sup> June. There were no objections. It was noted that the wording of the plaque was given on the planning application.</p> <p>b) <b>P23/V1229/S73 – Hendred Estate (Park Field North).</b> Variation of condition 5 (Access, Park. &amp; Turn. in accord. Plan) on planning application P21/V0428/FUL-change of surface materials Proposal is to diversify farm income stream by starting a small scale tourism enterprise on part of a grass field adjacent to East Hendred village. The enterprise will utilise up to five Shepherds Hut style portable self contained accommodation units. Response due by 28<sup>th</sup> June. There were no objections.</p> <p>c) <b>P23/V1311/DIS – Land Rear of Plough Inn, Orchard Lane.</b> Discharge of conditions 6 (Archaeological Watching Brief), 10 (Car Parking Spaces), 12 (Landscaping Scheme (Submission)), 13 (Landscaping Scheme (Implement)), 14 (Tree Protection), 16 (Submission of Details), 18 (Drainage Details (Surface Water)), 19 (Drainage Details (Foul Water)), 20 (Boundary Details) and 24 (First NB - Bowling Green) reference numbers P21/V2296/FUL (Resubmission (within 12 months of original submission) of Planning and Listed Building applications (P20/V2382/FUL and P20/V2383/LB) - proposed restoration of the Listed Plough Inn to its former state as a residential dwelling with additional enabling works. Conversion of the Listed Oak Room into a residential property. Demolition of existing storage building and construction of a new clubhouse for the Bowls Club and introduction of a new pedestrian gate. Erection of a new house. Repair of existing Listed Cob Wall. Erection of single detached car port to serve the new dwelling). No comment. It was noted that planning application P23/V0806/S73 had been withdrawn.</p> <p>d) <b>MW.0076/23 - Rutherford Avenue, Harwell Science and Innovation Campus, Harwell.</b> Details pursuant to Condition 18 (Lighting) of planning permission no.</p>	

	(MW.0041/17). Response due by 29 <sup>th</sup> June. This application would increase the amount of lighting in the area. Also all the planting by the public footpath was to be reduced. Trees that had been planted had died. A lighting strategy was required and landscaping to shield the development from the public footpath. Cllr Turnbull to develop a response.	RT
159/23	<p><b>Applications received since the publication of the Agenda</b></p> <p>a) <b>P23/V0157/DIS – Land to south of Curie Avenue and west of Eight Street</b>, Amended information received on 31<sup>st</sup> May. No comment.</p> <p>b) <b>P23/V0314/HH and P23/V0315/LB – The Poplars, Church Street</b>. Amended site plan showing parking spaces and new red edge. No objections.</p> <p>c) <b>P23/V0695/FUL – Southernwood, Cat Street</b>. Amended plans and information received on 24<sup>th</sup> May providing clarification that proposal is for a 1 bed dwelling. Cllr Turnbull suggested accepting a temporary use for 3 years. <b>Afternote:</b> permission was granted on 16<sup>th</sup> June. It was not possible to submit the above comment.</p>	
160/23	<p><b>To review planning applications awaiting determination by the Vale and those recently approved.</b></p> <p>a) <b>P22/V2607/FUL – Colt Corner, Horn Lane</b>. There had been no changes to application. The conservation officer had unfortunately no objections. The Parish Council had two holding objections one on landscape and historical grounds and the other on the 25m visibility splay. There was some debate on whether to comment on the conservation officer's report. The main issue was the new access to the property from Horn Lane. It was suggested that a planning condition be requested on the grounds that the banks were heritage assets, the only heritage asset that is relevant to Horn Lane being in the conservation area and we believe they should be protected. It was agreed to maintain the holding objections.</p> <p>b) <b>Dexter at Harwell Campus</b>. The application was awaiting approval subject to agreement with OCC on S106 contributions.</p>	RT/JVS
161/23	<b>Greensands Update.</b> No update.	
162/23	<p><b>Proposals for the Steventon Reservoir.</b></p> <p>a) OFWAT Gate 2 consultation - A objection to the OFWAT Rapid stage 2 decision had been submitted. It was noted that all levels of government were objecting. The proper studies had not been carried out. The OFWAT decision had been postponed until August.</p>	
163/23	<p><b>LUDBRIDGE CLOSE MATTERS</b></p> <p>a) <b>Litter Bins</b>. This was covered in minute reference 156/23 above. The matter was closed.</p>	CLOSED
164/23	<p><b>JUBILEE PLAY PARK</b></p> <p>A meeting had been held at which the costs for the project were thoroughly reviewed. The total cost of the project was over £43k. The FCC grant had recently been approved which was good news.. The Clerk will complete the necessary paperwork for it. It had been confirmed that we had secured the outdoor table tennis table and it was to be delivered shortly. Cllr Francis to chase for more information on surfacing. Another meeting to be set up.</p>	JVS/CP/MF/ Clerk
165/23	<p><b>ROWSTOCK</b></p> <p>Nothing to report.</p>	
166/23	<p><b>COMMUNITY ART PROJECT</b></p> <p>Cllr Dorling had attended a meeting with Abi Brown. Notes from the meeting had been circulated.</p>	HD
167/23	<p><b>HENDRED ESTATE ITEMS</b></p> <p>Nothing to report.</p>	
	<b>WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES</b>	
168/23	<p>a) <b>Age UK/Vale Community Impact</b>. It was agreed to remove this group.</p> <p>b) <b>Allotments –</b> An inspection was due shortly.</p>	CP/MF

	<p>c) <b>Communications:</b></p> <p>a. <b>New Website</b> – This was close to completion. It was hoped that the site would be launched before the July meeting.</p> <p>b. <b>Review of suggestions register.</b> Since the last meeting there had been 6 new suggestions, some of which were about the flagpole. A volunteer was required to look after the suggestion box. It was thought that Cllr Dorling had volunteered for this. To be confirmed.</p> <p>d) <b>Infrastructure</b></p> <p>a. <b>Courtesy Lights.</b> Two lights in Cat Street needed replacing.</p> <p>b. <b>Playground Maintenance.</b> All maintenance was in hand.</p> <p>c. <b>Snells Walkway.</b> Nothing to report.</p> <p>d. <b>Grounds Maintenance.</b> Nothing to report.</p> <p>e. <b>Tree Maintenance.</b> Cllr Pappenheim had received permission to remove the fallen tree in the cemetery and reduce the size of the remaining part of the tree. This was a matter for the St Augustine's Parochial Church Council not the Parish Council.</p>	<p>CP</p> <p>CP CP</p>
169/23	<b>ENVIRONMENT AND SUSTAINABILITY</b> Nothing to report.	
170/23	<b>HIGHWAYS AND TRANSPORT</b> a) <b>Unsuitable for HGV sign.</b> This had been covered at the May meeting.	CLOSED
171/23	<b>HARWELL LIAISON AND HARWELL CAMPUS</b> Cllr Sharp had attended a meeting with Harwell Campus and had circulated a note. No feedback had been received. The next meeting was in July. There had not been a meeting with Harwell Liaison. It was noted that the site was without a Director at the moment.	
172/23	<b>AONB</b> Nothing to report. Remove from agenda.	
173/23	<b>SPORTS CLUB</b> Nothing to report.	
174/23	<b>RIDGEWAY NATIONAL TRAIL</b> Nothing to report. Remove from agenda.	
175/23	<b>GENERAL CORRESPONDENCE</b>	
	a) <b>Deep Cleanse locations.</b> All members to respond to the Clerk with details of areas they would like covered.	All members
	b) <b>Meeting with the PCC.</b> Clerk to resent the email.	Clerk
	c) <b>Meeting with Thames Water.</b> Clerk to ask them why a private meeting is required, but to confirm that we are happy to meet them.	Clerk
176/23	<b>ANY OTHER BUSINESS</b> None.	
177/23	<b>PLAYGROUND INSPECTIONS</b> Cllrs Pappenheim and Atkinson for June.	CP/AA
178/23	<b>DATE OF NEXT MEETING</b> Thursday 6 <sup>th</sup> July 2023	

The meeting closed at 21.41