

Minutes of the Meeting of East Hendred Parish Council, Thursday 6th July 2023 at 7.30pm in Snells Hall

Present: John Sharp (Chair), Charles Pappenheim, Mark Francis, Jason Champ, Hilary Dorling, Mark Beddow, Aloysius Atkinson, Selby Stocks

Clerk/Finance Officer: Julia Evans

County Councillor:

District Councillor: Sarah James

Members of the Public: Four members of the public

179/23	DECLARATIONS OF ACCEPTANCE OF OFFICE Mark Beddow, Jason Champ and Selby Stocks signed their Declarations of Acceptance of Office.	
180/23	APOLOGIES FOR ABSENCE Cllr Turnbull.	
181/23	DECLARATIONS OF INTEREST None.	
182/23	OPEN FORUM a) Closure of Church Street. Mr Brewer raised his concerns about the 6 week closure of Church Street. He was worried that emergency services would not be able to access the diversion route. Cllr Francis felt that the diversion may go via Ford Lane, with the bollards being removed. He suggested that the Parish Council write to Keith Stenning with our concerns. Cllr Pappenheim to speak to the householder to establish whether the scaffolding proposal could be changed. b) Vegetation on the bank at Church Street. Mr Brewer complained about the vegetation on the bank at Church Street. Clerk to write to Hendred Estate. c) Tin Hut. Mrs Wall complained about the state of the tin hut, She felt it was in need of refurbishment. Clerk to write to the PCC. All members of the public were thanked for attending.	Clerk/CP Clerk Clerk
183/23	ACCEPTANCE OF MINUTES OF MEETINGS HELD ON 15th JUNE 2023 The Monthly Meeting Minutes and the Closed Session minutes were reviewed and approved. Proposed by Cllr Francis. Seconded Cllr Atkinson. RESOLVED. The minutes were signed.	
184/23	MATTERS ARISING FROM THE MINUTES OF 15th JUNE MEETING NOT OTHERWISE COVERED ON THE AGENDA a) Review of Representatives on Working Groups. Following review the members of the groups were as follows: i. Allotments. Cllrs Pappenheim and Francis with assistance from Mrs Shortis. ii. Communications: Cllrs Sharp, Pappenheim, Dorling and Atkinson. iii. Infrastructure: Cllrs Pappenheim, Champ and Turnbull iv. Finance: Cllrs Sharp, Pappenheim, Beddow and Atkinson. v. Highways & Transport: Cllr Turnbull and Cllr Dorling. vi. Playground development: Cllrs Sharp, Stocks, Champ and Francis vii. Environment and Sustainability: Cllrs Sharp, Turnbull, and Pappenheim. Cllr Povolotsky to represent HEG viii. Emergency Planning: Cllrs Sharp, Francis, Pappenheim and Turnbull. Mr.J.Bird to be confirmed. b) Review of playground inspection rota. This had been circulated and was approved.	CLOSED

	<p>c) Report from the Oxford Road Alliance. Cllr James had sent a report. At the meeting she reported that there were two processes in progress i) planning permission and ii) compulsory purchase orders. The latter had been called in by the Secretary of State. There was to be a pre-enquiry meeting on 17th July (am) and the Planning Committee meeting had been scheduled for 17th July (pm) and 18th July. The deadline to register to speak was 11th July. The scheme did not fit with the new planning and transport policies. Cllr Beddow agreed to speak on behalf of the Parish Council and asked all members to send him details of any points they wanted to be raised.</p> <p>d) Flag Pole. The original planning application had been withdrawn. Nothing else had been proposed. Mrs Wall to take back the flagpole and the flag.</p> <p>e) Report on the Annual Parish Meeting. Cllr Sharp had circulated an update. He noted that one of the suggestions was for the Parish Council to run a village fair as a showcase for village organisations. It was further suggested that this could be combined with a social event. Cllrs Sharp, Dorling, Atkinson and Stocks to work on this,</p> <p>f) The sale of social housing in the village. No update.</p> <p>g) Speedwatch. No progress.</p> <p>h) Painting the bus shelter. No progress.</p> <p>i) Parking on White Road/Orchard Lane. It was noted that the car been moved.</p>	<p>SJ</p> <p>MB</p> <p>CLOSED</p> <p>JVS/HD/AA/SS</p> <p>SJ SP CP</p> <p>CLOSED</p>
185/23	<p>POLICE REPORT. No report. Clerk to ask if the PCSO could attend a meeting.</p>	
186/23	<p>COUNTY COUNCILLOR'S REPORT No report.</p>	
187/23	<p>DISTRICT COUNCILLOR'S REPORT A written report had been circulated. At the meeting Cllr James reported that</p> <p>a) HIF1 was the biggest item being dealt with at the moment. b) The Colt Corner application had been refused. c) She had been invited to speak to people at Harwell Campus. d) The Vale would not install a bin at Ludbridge Close at the moment. As it is private land the management company would need to install it and pay for it to be emptied.</p> <p>Cllr James was thanked for attending.</p>	
	<p>FINANCE</p>	
188/23	<p>a) July payments. The payments totalling £1806.21 were approved. Proposed Cllr Stock, Seconded Cllr Pappenheim. RESOLVED. Cllr Pappenheim to authorise on the bank. Clerk to set up a meeting to discuss finance with the new members.</p>	<p>CP Clerk</p>
	<p>PLANNING MATTERS</p>	
189/23	<p>New Applications</p> <p>a) P23/V1343/CM - Harwell ILW Box Store Rutherford Avenue. Details pursuant to Condition 18 (Lighting) of planning permission no. (MW.0041/17) at Rutherford Avenue, Harwell Science and Innovation Campus, Harwell, OX11 0DF (Section 73 application for the variation of condition 1 to amend built development details and remove reference to approved lighting arrangement; removal of conditions 16 (submission of external material details) and 21 (submission of drainage details) as schemes have been submitted as part of this application; removal of conditions 13 and 14 with proposed replacement condition requiring submission and implementation of a replacement landscaping planting scheme and an aftercare scheme for biodiversity enhancement; and addition of a condition requiring the submission for approval of a detailed lighting scheme, to planning permission number MW.0183/12 (P12/V2361/CM) at Rutherford Avenue, Harwell Science and Innovation Campus). Cllr Turnbull had given some concerns at the last meeting. Clerk to remind him to prepare a response on this.</p>	<p>RT</p>

	<p>b) P23/V1465/CM - Harwell ILW Box Store Rutherford Avenue. Non-material amendment to permission MW.0041/17 (P17/V1307/CM) (application for planning permission comprising a waste storage facility for intermediate level radioactive waste and associated infrastructure including surface water management system, hard standings, internal roads, landscaping, fencing and lighting) to amend the approved elevation plans to add an external fire escape and fire escape door, omit external plant cell, relocate two rainwater downpipes and provide two additional downpipes at Rutherford Avenue, Harwell Science and Innovation Campus). There was no comment.</p> <p>c) P23/V1503/DIS - Harwell Science and Innovation Campus North of Thomson Avenue. Discharge of conditions 3(Surface Water Drainage), 4(Foul Water Drainage), 5(Biodiversity enhancement details), 6(Landscaping Scheme) and 8(Community Employment Plan) on application P22/V1787/FUL. (Erection of an employment building for office use with associated landscaping and car parking). For information only. Cllr Sharp had looked at this and had some concerns. The ecological enhancement plan was missing from the pack. Clerk to alert the case officer about this.</p> <p>d) P23/V1364/FUL – BT Telephone exchange, Wantage Road, Rowstock. Removal of glass panes from three windows on the ground floor north elevation and installation of three new aluminium ventilation louvres to be fixed to the window frames. There were no objections.</p> <p>e) P23/V0551/HH and P23/V0552/LB – Wells Head, Newbury Road. Erection of an outbuilding, a swimming pool and reinstatement works to a listed building. Amended plans. The Parish Council had previously objected. The environment protection team had submitted a holding objection because there was no noise assessment. The Parish Council was maintaining the objection because our comments had not been addressed.</p>	Clerk
190/23	<p>Applications received since the publication of the Agenda</p> <p>a) P23/V1433/FUL – Allins Barn, Allins Lane. Erection of a stables and the extension of an existing equine arena. It was noted that it was intended to be private and, as suggested by the applicant, the Parish Council wanted a condition that it remains private. Otherwise there were no objections.</p>	
191/23	<p>To review planning applications awaiting determination by the Vale and those recently approved.</p> <p>a) P22/V2607/FUL – Colt Corner, Horn Lane. Permission had been refused. Cllr Turnbull had spoken on behalf of the Parish Council. The application was rejected on size and the impact on the conservation area.</p> <p>b) Dexter at Harwell Campus. It was noted that the development was progressing.</p>	CLOSED
192/23	<p>Greensands Update. No update. It was suggested that the area outside the site be cleared up. Clerk to write to the case officer.</p>	Clerk
193/23	<p>Proposals for the Steventon Reservoir.</p> <p>a) Cllr James reported that responses to the consultation had been deferred until the Autumn. Cllr Povolotsky had attended a meeting about ground test.</p> <p>b) Thames Water had requested a meeting with the Parish Council Dates were being agreed. Cllrs Sharp, Francis, Beddow, Pappenheim and Atkinson to attend. Cllr James also asked to be present.</p>	
194/23	<p>LUDBRIDGE CLOSE MATTERS Nothing to report.</p>	
195/23	<p>JUBILEE PLAY PARK The grant from FCC had been approved. In order to complete the paperwork three quotes were required for each item of the project. Clerk to liaise with Cllr Stocks on this. The table tennis table had been secured. Awaiting a delivery date.</p>	JVS/CP/MF/JC/SS/Clerk
196/23	<p>ROWSTOCK Nothing to report.</p>	
197/23	<p>COMMUNITY ART PROJECT</p>	

	The project could only be implemented in Phase 3 of the development but Abi Brown was looking into a deed of variation. The site had been inspected for potential locations.	HD
198/23	HENDRED ESTATE ITEMS The Clerk was to write to Nick Parry about the verges in Church Street. Cllr Dorling reported that the dog paddock was working well and was very popular.	
	WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES	
199/23	<p>a) Allotments – An inspection was due on 16th July. Mrs Shortis was to assist. It was noted that there were three plots that were in need of attention.</p> <p>b) Communications: The group had met and it had been agreed that a regular meeting would be held on the Thursday before each PC meeting.</p> <p>a. New Website – The website was almost ready to go live. Awaiting details of a couple of Councillors,</p> <p>b. Review of suggestions register. This had been reviewed at the recent meeting. The Clerk was to update the spreadsheet and circulate. There had been no further suggestions.</p> <p>c) Infrastructure</p> <p>a. Courtesy Lights. One light in Cat Street needed replacing.</p> <p>b. Playground Maintenance. The safety of Mill Lane was questioned. There were concerns about rusted areas and sharp edges. To be reviewed. (Post meeting: it was agreed to close the playground because of the safety issues).</p> <p>c. Snells Walkway. Another beam needed to be replaced. The cost was covered by a previous approval.</p> <p>d. Grounds Maintenance. The grass had recently been cut again.</p> <p>e. Tree Maintenance. Cllr Pappenheim had reported a dead tree at Ford Lane that was leaning over the road. It needed to be removed but the reply from Fix My Street said it was the responsibility of the landowner. The land ownership had been investigated and it appeared that it was not owned by anyone. Debate followed that the situation remained unclear. Several trees growing on both sides of Fordy Lane near to the cemetery were overhanging the carriageway, making it difficult for large vehicles to pass. As a result the Parish Council contractor had been asked to deal with this. The quote of £300 was approved. Proposed Cllr Stocks, Seconded Cllr Champ. RESOLVED. Cllr Francis suggested asking BGG to give it a hard cut in the winter and agreed to ask them for a quote. The hedges at the junction of Church Street and Ford Lane were overhanging the highway. Clerk to write to the owners asking them to cut them back.</p>	<p>CP/MF</p> <p>CP</p> <p>Clerk</p> <p>JVS/CP/MF/JC/SS/Clerk</p> <p>CP</p> <p>CP</p> <p>MF</p> <p>Clerk</p>
200/23	ENVIRONMENT AND SUSTAINABILITY Nothing to report.	
201/23	HIGHWAYS AND TRANSPORT a) Consultation on 30mph speed limit on A417 at West Hendred. There was no comment.	CLOSED
202/23	HARWELL LIAISON AND HARWELL CAMPUS There was to be a meeting in w/c 10 th July to walk around the site and discuss developments. Cllr Turnbull was to attend with Cllr Sharp.	JVS/RT
203/23	SPORTS CLUB Cllr Stocks was nominated as the representative for the Sports Club. He was to get an update on their pavilion project.	SS
204/23	GENERAL CORRESPONDENCE None.	
205/23	ANY OTHER BUSINESS None.	
206/23	PLAYGROUND INSPECTIONS Cllrs Atkinson and Turnbull to report for July.	AA/RT
207/23	DATE OF NEXT MEETING Thursday 7 th September 2023	

The meeting closed at 21.03ironm