## Minutes of the Meeting of East Hendred Parish Council, Thursday 5 October 2023 at 7.15pm in Snells Hall

Present: Cllr John Sharp (Chair), Cllr Mark Beddow, Cllr Jason Champ, Cllr Charles Pappenheim and Cllr Roger Turnbull Clerk: Sheryl Sanders Finance Officer: Julia Evans County Councillor: Sally Povolotsky District Councillor: Sarah James Members of the Public: One – Mr Duncan Francis

240/22		
240/23	CLOSED SESSION	
	<b>New Clerk.</b> Proposal to appoint Ms Sheryl Sanders as Locum Clerk on Grade 25 with 25 hours per month, to approve £500 expenditure for a laptop and office 365, to	
	approve £200 for a mobile phone and £6 per month for a phone plan. Proposed Clir	
	Pappenheim, Seconded Cllr Turnbull. RESOLVED.	
241/23	APOLOGIES FOR ABSENCE	
, _ 0	Councillors Aloysius Atkinson, Hilary Dorling, Mark Francis, and Selby Stocks	
242/23	DECLARATIONS OF INTEREST	
	None	
243/23	OPEN FORUM	
	Mr Francis was present to request permission for a recycled plastic memorial bench	
	to be installed onto an existing concrete base at the corner of Orchard Lane and	Clerk/JE
	Chapel Square, as a tribute to the late Mr Stan and Mrs Jackie Francis. Both had	
	contributed a great deal to the community over a period of more than 40 years. The cost of the bench including inscription and installation was £855 (ex VAT). County	
	Councillor Povolotsky agreed to contribute £500 from her priority fund. It was agreed	
	to pay the balance of £355. Proposed Clir Champ, Seconded Clir Pappenheim.	
	RESOLVED.	
244/23	ACCEPTANCE OF MINUTES OF THE MEETING HELD ON 7 SEPTEMBER 2023	
	The minutes were reviewed and approved. Proposed Cllr Pappenheim. Seconded	
	Cllr Champ. RESOLVED. The minutes were signed.	
245/23	MATTERS ARISING FROM THE MINUTES OF 7 SEPTEMBER MEETING NOT	
	OTHERWISE COVERED ON THE AGENDA	
	a) The sale of social housing in the village. No update to report.	
	b) <b>Community Speedwatch.</b> Five people had registered and been trained. The	
	suggested locations had been submitted to Thames Valley Police for approval. It	
	was hoped the scheme would be live by November 2024.	
	c) <b>Painting the bus shelter.</b> Cllrs Beddow and Pappenheim were thanked for	
	painting the bus shelter.	CLOSED
246/23	POLICE REPORT.	
	No report had been received.	
247/23	COUNTY COUNCILLOR'S REPORT	
	A written report was circulated prior to the meeting. Cllr Povolotsky had requested	00
	that the redundant bus shelters on White Road be given back to Oxfordshire County	SP
	Council to be used as bicycle maintenance stands/racks. Cllr Povolotsky to send	
	further information for consideration.	
	Cllr Povolotsky was thanked for attending and she left the meeting.	
248/23	DISTRICT COUNCILLOR'S REPORT	
	A written report had been circulated prior to the meeting. Cllr James was thanked for	
249/23	FINANCIAL MATTERS	
249/23	a) <b>October payments.</b> The payments totalling £3018.01 were approved. Proposed Cllr Champ, Seconded Cllr Turnbull. RESOLVED.	
	b) To receive the external audit report. The external audit report had been	
	circulated to all members prior to the meeting. Received and noted.	

	c) Request for a grant from St Augustine's towards the cost of tree work in Cat Street cemetery. A tree officer had deemed that some trees needed	
	attention. The work had been carried out. St Augustine's had requested a grant of £1077 toward the cost of the work. Proposed Cllr Turnbull, Seconded Cllr Pappenheim. RESOLVED a discretionary grant of £1077.00 be paid towards the cost of the tree works.	
	PLANNING MATTERS	
250/23	<ul> <li>a) P23/V2080/DIS – Land to the south of Curie Avenue and west of Eighth Street Harwell Campus. Discharge of conditions 7 (Biodiversity Enhancement Plan), 9 (Landscaping), 10 (Landscape Management Plan) and 12 (Community Employment Plan) on planning application P22/V0416/FUL. Erection of two employment buildings, with associated landscaping and car parking. For information only. It was agreed that Cllr Turnbull would review the application.</li> <li>b) P23/V2203/DIS – Allins Barn, Allins Lane. The application is for: Discharge of condition 3 (tree protection) on application ref P23/V1433/FUL. Erection of a stable and the extension of an existing equine arena. For information</li> </ul>	RT
	<ul> <li>only. Noted.</li> <li>c) It was noted that Fermi Gate application had been withdrawn. Cllr Turnbull to review the comments regarding the reason for withdrawal.</li> </ul>	RT
251/23	Applications received since the publication of the agenda. None.	
252/23	To review planning applications awaiting determination by the Vale and those recently approved.	
	a) <b>Dexter at Harwell Campus.</b> The letter to Harwell Campus had not yet been sent.	JVS/Clerk
253/23	Greensands Update. No progress. There had still not been a response to the letter	
	asking for the outside of the site to be tidied up. It was agreed that Cllr Turnbull would	RT
	check to see if the reserved matters planning permission had expired.	
254/23	Proposals for the Steventon Reservoir.	
	<b>Meeting with Thames Water.</b> The meeting was due to take place on 17 October 2023.	
	Cllr Turnbull to draft a letter to David Johnston MP about the responses from the recent consultation.	RT
255/23	<b>Consultation on Local Plan Reform.</b> The deadline for responses was 18 <sup>th</sup> October. Cllr Turnbull to draft a response.	RT
256/23	Consultation on Landscape Character Assessment. The Parish Council had the responded to this consultation.	CLOSED
257/23	Relief for Rowstock and HIF1 It was noted that planning permission was not required for the road. Cllr Beddow to write to County Councillor Povolotsky to find out more information about the proposed scheme.	МВ
258/23	MEETING WITH ST MARY'S A new contract to be drawn up.	Clerk
259/23	<b>LUDBRIDGE AND RIDGEWAY CLOSE MATTERS</b> It was noted that the waste bin in Ludbridge Close was not the responsibility of the parish council. Cllr Pappenheim to find out who the management committee contact is.	СР
260/23	JUBILEE PLAY PARK	

	Wickstead were preparing a revised plan and quotation. Once the updated	JVS/SS/JC/MF
	information had been received the playground development working group will get	
	together to move the project forward.	
261/23	VILLAGE FAIR	
	Cllr Dorling was not present to give an update.	HD
262/23	ROWSTOCK	
	There was nothing to be discussed.	
263/23	COMMUNITY ART PROJECT	
	Cllr Dorling was not present to give an update.	HD
264/23	HENDRED ESTATE ITEMS	
	Hendred Estate had cut the grass of the frontages of their properties. It became	
	apparent that the Parish Council was responsible for a greater area than was being	CP
	cut under the current contract with White Horse Horticulture. Cllr Pappenheim was	0.
	seeking quotes for the additional areas.	
	WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES	
265/23		
205/23	a) Allotments – . New tenancy agreements were being sent out.	
	b) Communications:	0.5
	a. New Website – The new website was work in progress. New email	CP
	addresses for councillors were being created.	
	b. Review of suggestions register. Suggestions had been received	
	including the request for a picnic pavilion at Penney Play Park, repair of	
	the goal mouths at Millennium Play Area and lines painted at the end of	
	the pathway between parked cars on White Road.	
	c. Parish Council Facebook page. Cllr Dorling to draft a social media	HD
	policy.	
	c) Infrastructure	
	a. Courtesy Lights. One light to be repaired.	CP
	b. Playground Maintenance The repairs were being worked on	JC
	c. Snells Walkway. Treads had been repaired.	CLOSED
	d. Grounds Maintenance. Cllr Pappenheim had arranged a meeting with	
	Whitehorse Horticulture to discuss additional grass cutting.	CP
	e. Tree Maintenance. There was nothing to discuss.	CLOSED
	c. The maintenance. There was nothing to also dos.	OLOOLD
266/23	ENVIRONMENT AND SUSTAINABILITY	
	Nothing to report.	
267/23	HIGHWAYS AND TRANSPORT	MF
	a) Application for Community Transport fund. Cllr Francis to action.	
268/23	HARWELL LIAISON AND HARWELL CAMPUS	
200,20	Cllr Sharp had attended the Harwell Liaison meeting. He had put his name forward to	
	be deputy chairman. Cllr Sharp was unable to attend the Harwell Campus meeting in	
	September. The next meeting was to be held in December.	
269/23	September. The flext meeting was to be field in December. SPORTS CLUB	
269/23		00
	Cllr Sharp requested that the sports club discuss their plans with the Parish Council	SS
	prior to submission. Cllr Stocks was not present to give an update.	
270/23	GENERAL CORRESPONDENCE	
	a) Complaint about open top litter bins. A complaint had been received about	CP/Clerk
	open top litter bins. It was suggested a metal insert could be purchased. Cllr	
	Pappenheim to measure the bins. This was to be added to the agenda of	
	November meeting.	Clerk
	b) <b>Complaint about dog fouling.</b> A complaint about dog fouling on St Mary's	
	Road had been received. It was agreed that signage should be requested	
	from the Vale.	
	c) <b>Request to install a memorial bench.</b> The request to install a memorial	Clerk
	bench had been dealt with during the open forum at the beginning of the	SIGIN
	meeting.	Clark
	d) Christman Tree collection it was arread that the nick we point for the	
	d) <b>Christmas Tree collection</b> – it was agreed that the pick up point for the	Clerk
	recycling of trees by the Vale should be White Road.	Cierk
	<ul><li>recycling of trees by the Vale should be White Road.</li><li>e) Parking on White Road – A complaint had been received about dangerous</li></ul>	Cierk
	<ul> <li>recycling of trees by the Vale should be White Road.</li> <li>Parking on White Road – A complaint had been received about dangerous parking on White Road. It was noted that dangerous parking is the</li> </ul>	
	<ul><li>recycling of trees by the Vale should be White Road.</li><li>e) Parking on White Road – A complaint had been received about dangerous</li></ul>	Clerk

271/23	ANY OTHER BUSINESS Cllr Sharp had attended the unveiling of a blue plaque on St Amand's House, Church Street, on the former home of Roy Jenkins, OM and Dame Jennifer Jenkins and gave a short speech. It was noted that this is the second blue plaque in the village.	
272/23	PLAYGROUND INSPECTIONS	
	The playground inspection had not yet been carried out for October.	HD/MF
	Cllrs Dorling and Stocks to carry out the November inspection.	HD/SS
273/23	DATE OF NEXT MEETING	
	Thursday 2 November 2023	

The meeting closed at 21.30