

Minutes of the Meeting of East Hendred Parish Council, Thursday 1st February 2024 at 7.30pm in Snells Hall

Present: Cllr John Sharp (Chair), Cllr Mark Francis, Cllr Mark Beddow, Cllr Jason Champ, Cllr Charles Pappenheim, Cllr Stocks and Cllr Dorling

Clerk: Hannah Champ

Finance Officer: Julia Evans

County Councillor:

District Councillor: Sarah James

Members of the Public: None

36/24	APOLOGIES FOR ABSENCE Cllr Aloysius Atkinson, Cllr Roger Turnbull, Cllr Sally Povolotsky	
37/24	DECLARATIONS OF INTEREST None	
38/24	OPEN FORUM None	
39/24	ACCEPTANCE OF MINUTES OF THE MEETING HELD ON 1 JANUARY 2024 The minutes were reviewed and approved. Proposed Cllr Dorling. Seconded Cllr Beddow. RESOLVED. The minutes were signed.	
40/24	MATTERS ARISING FROM THE MINUTES OF 1 JANUARY MEETING NOT OTHERWISE COVERED ON THE AGENDA a) The sale of social housing in the village. Cllr Sharp has had some feedback from Sovereign. Housing allocation is handled by the District Council. Sovereign provided a website link to search for available houses within East Hendred. Bidders would need to prove a local connection. Clerk to contact District Council. b) Community Speedwatch. No further update.	JVS/CLERK
41/24	POLICE REPORT. Report was circulated and read out.	
42/24	COUNTY COUNCILLOR'S REPORT No report received.	
43/24	DISTRICT COUNCILLOR'S REPORT A written report had been circulated prior to the meeting.	
44/24	FINANCIAL MATTERS	
45/24	a) February payments. The payments totalling £4429.30 were approved. Proposed Cllr Stocks, Seconded Cllr Champ. RESOLVED. b) Proposal to commission tree survey. Cllr Pappenheim proposed to have another survey, this would then be split between the two churches, sports club and the parish council. £500 proposed Cllr Stocks, Seconded Cllr Francis c) 50% contribution towards maintenance of St Marys graveyard. Cllr Sharp - £985 was spent last year on maintenance, St Marys are asking for the parish council to cover half of this. Suggestion was to postpone until April meeting. d) Oxfordshire South & Vale Citizens Advice – Grant Aid. We donated £200 last year. Suggestion to postpone until April. Clerk to email to explain position. e) To receive the interim internal audit report. Report sent out and read out. I. Review Standing orders. II. Review financial regulations. III. Review code of conduct. IV. Review risk assessment. V. Review of asset register Clerk to circulate documents for review at next meeting. Clerk and Cllr Pappenheim to review asset register.	CLOSED CLOSED CLERK CLERK/CP

46/24	PLANNING MATTERS	
47/24	a) P24/V0106/HH 2 Croom Cottages Wantage Road Rowstock Didcot. Single storey rear extension – No objection	
48/24	Applications received since the publication of the agenda. a) P24/V0167/HH 5 Mill Lane East Hendred Wantage. Loft conversion with dormer to rear elevation – No objection b) P24/V0213/HH Allins Barn Allins Lane East Hendred Wantage. Proposed swimming pond – Council is concerned on the amenity of Manor House.	
49/24	To review planning applications awaiting determination by the Vale and those recently approved. Application for the tree removals at Harwell Campus has now been withdrawn.	
50/24	Greensands Update. Cllr Champ confirmed that the land Registry states the whole site is owned and registered by Sovereign.	
51/24	Proposals for the Steventon Reservoir. Cllr Beddow spoke to Derek Storke who would like the Parish council to support them for an enquiry. Issues were raised regarding flooding if they were to drain the reservoir. Cllr Beddow to write to Secretary of State to support the GARD request for a public enquiry.	MB
52/24	Local Plan Reform. Cllrs Sharp and Turnbull presented to around 35 members of the public. Cllr Turnbull has put together answers to the questions sent by the Vale. Issues raised at the meeting by members of public regarding neighbourhood plan and infrastructure. Cllr Sharp to draft a note regarding the questions raised. This will need to be placed on the website.	JVS
53/24	Neighbourhood plan. Cllr Sharp – Strong representation for neighbourhood plan within the Local plan public meeting. Infrastructure would not be a part of the neighbourhood plan, which was also a strong point from the local plan meeting. The neighbourhood plan would cover how much and where development would be placed in the future. This approach may not work with the issue of infrastructure within the village, small group to meet to discuss next steps. Cllrs Sharp and Stock to approach Vale to discuss and get further advice.	JVS/SS
54/24	Relief for Rowstock and HIF1. Cllr Beddow – HIF1 enquiry due to start in February. No further update on Relief for Rowstock.	
55/24	Wantage Cottage Hospital Consultation. Cllr Beddow attended a meeting to discuss options on the future of Wantage Hospital. They are looking to move towards an outpatient's clinic where they can potentially treat 21000 people over the year compared to 15 people treated a month as inpatients. No further action as this has already be sent through for funding.	CLOSED
55/24	MEETING WITH ST MARY'S Cllr Sharp met with the churches regarding building up a fund to cover maintenance and trees.	JVS
56/24	LUDBRIDGE AND RIDGEWAY CLOSE MATTERS Cllr Pappenheim – request received for an owl to be placed at the top end of the village. Cllr Pappenheim to request quote.	CP
57/24	JUBILEE PLAY PARK Clerk to reach out to request installation date.	CLERK
58/24	VILLAGE FAIR Cllr Dorling – Hall is now booked for 12 th May. Brief has gone out to local businesses to engage if they would like to be involved. Invite makes it clear that this is not a sale event but more of an engagement event.	HD
59/24	ROWSTOCK None	
60/24	COMMUNITY ART PROJECT Cllr Dorling has been in touch with the arts officer at the Vale, they would like to commission and link in with the rest of the village and carry on the owl theme. Cllr Dorling has asked for a timeline.	HD
61/24	HENDRED ESTATE ITEMS None	

62/24	WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES	
63/24	<p>a) Allotments – Working group to meet and organise dates for inspections in April and August. To let Clerk know when agreed</p> <p>b) Communications:</p> <p>a. New Website – Cllr Pappenheim suggested we approach the village shop to be the address for the parish council on the website. This enables people to write in if needed.</p> <p>b. Review of suggestions register. No new suggestions have been received.</p> <p>c. Parish Council Facebook page. Cllr Dorling – We need to have a media policy, communications group to meet and consider.</p> <p>c) Infrastructure</p> <p>a. Courtesy Lights. Two lights are out, these are due to be replaced.</p> <p>b. Playground Maintenance. Inspection report received. Cllr Beddow has agreed to fix the seat in Penney Play Park. Signs also need to be replaced, Cllr Pappenheim to look into this. Goal nets also need to be retied to the posts and the surface within the goal mouths need to be address urgently. Cllr Dorling suggested a multi surface are for football, netball, basketball. This is to be raised with the Sports Club. Cllr Stocks proposes a temporary solution for now.</p> <p>c. Snells Walkway. Cllr Pappenheim – Repairs carried out to one section of the walkway. Proposing we now start repairs on another section. £900 proposed Cllr Stock, Seconded Cllr Francis</p>	<p>HD/MF/CLERK</p> <p>CP</p> <p>HD/JVS/CP</p> <p>SS/CLERK</p> <p>CP</p>
64/24	ENVIRONMENT AND SUSTAINABILITY Nothing to report.	
65/24	HIGHWAYS AND TRANSPORT PTR meeting on 19 th March, Cllr Dorling to attend. Trees at Allins Lane and Hendred School are now being dealt with and OCC are now meeting with the adjacent land owners.	MB
66/24	HARWELL LIAISON AND HARWELL CAMPUS Cllr Sharp had a meeting with NDA, main meeting due in April. Cllr Sharp to report back. Cllr Sharp also to attend the meeting on 22 nd March which is the quarterly meeting with Harwell Campus and local parishes.	JVS
67/24	SPORTS CLUB Cllr Sharp – Two meeting held with the Sports Club during January to discuss pre-application and potential move of the play park. The suggestion is that a working group is put together consisting of 2-3 councillors to liaise with the Sports Club directly. New working group to be Cllrs Francis, Champ and Stocks. A meeting is to be setup between the working group and the Sports Club to consider further actions with moving the play park and our position on the pre-application. The Parish Council realise that the pavilion needs to be updated and the parking issues need to be addressed.	MF/SS/JC/CLERK
68/24	GENERAL CORRESPONDENCE Spring clean for litter pickers in March. Clerk to send to Cllr Povolotsky to see if this would be of interest to HEG.	CLERK
69/24	ANY OTHER BUSINESS Cllr Dorling wanted to bring the chargeable phone line for Biffa to the Councils attention, many people within the village may not know this line is chargeable. Cllr Dorling to bring this to Sarah James attention.	HD
70/24	PLAYGROUND INSPECTIONS	
	<p>a) February – Cllrs Beddow and Pappenheim</p> <p>b) March – Cllrs Pappenheim and Atkinson</p>	<p>MB/CP</p> <p>CP/AA</p>
71/24	DATE OF NEXT MEETING Thursday 7 th March 2024	

The meeting closed at 21:30.