

Minutes of the Annual Meeting of East Hendred Parish Council, Thursday 9th May 2024 at 7.30pm in Snells Hall

Present: Cllrs John Sharp (Chair), Mark Francis, Charles Pappenheim, Aloysius Atkinson, Selby Stocks, Jason Champ, Mark Beddow, Hilary Dorling

Clerk/Finance Officer: Hannah Champ

County Councillor: Sally Povolotsky

District Councillor: Sarah James

Members of the Public: Six members of the public

151/24	<p>Election of Chairman Cllr Sharp was nominated. Proposed Cllr Beddow, Seconded Cllr Stocks. Cllr Francis was nominated. Proposed Cllr Champ, Seconded Cllr Dorling. Cllr Sharp and Cllr Francis gave short speeches outlining reasons for wanting to be chair. Cllr Sharp and Cllr Francis left the room. Voting was by closed ballot which resulted in a tie. Cllr Sharp and Cllr Francis were called back into the room. Cllr Francis suggested he withdraw his application. Cllr Sharp was duly elected and completed declaration of acceptance of office for the position of Chairman. RESOLVED</p>	Action																								
152/24	<p>Election of Vice Chairman Cllr Francis volunteered for the position of Vice-Chair. Proposed Cllr Champ, Seconded Cllr Atkinson. RESOLVED.</p>																									
153/24	<p>Election of Representatives for Working Groups and external Organisations Members of working groups and organisations All working groups were discussed as agreed as below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Working Group</th> <th style="width: 50%;">Members</th> </tr> </thead> <tbody> <tr> <td>Allotments</td> <td>Cllrs Francis, Champ with support from the Clerk</td> </tr> <tr> <td>Communications</td> <td>Cllrs Atkinson, Dorling, Pappenheim, Sharp</td> </tr> <tr> <td>Infrastructure</td> <td>Cllrs Champ, Pappenheim, Turnbull, Stocks</td> </tr> <tr> <td>Finance</td> <td>Cllrs Atkinson, Beddow, Pappenheim, Sharp, Francis</td> </tr> <tr> <td>Highways & Transport</td> <td>Cllrs Dorling, Turnbull, Beddow</td> </tr> <tr> <td>Playground Development</td> <td>Cllrs Champ, Francis, Stocks, Sharp</td> </tr> <tr> <td>Environment & Sustainability</td> <td>Cllrs Sharp, Turnbull, Beddow, County Cllr Povolotsky (HEG)</td> </tr> <tr> <td>Emergency Planning</td> <td>Cllrs Francis, Pappenheim, Sharp, Turnbull & support from Mr J Bird</td> </tr> <tr> <td>Sports Club</td> <td>Cllrs Champ, Francis, Stocks, Sharp</td> </tr> <tr> <td>Staffing Committee</td> <td>Cllrs Sharp, Dorling (Chair), Francis</td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	Working Group	Members	Allotments	Cllrs Francis, Champ with support from the Clerk	Communications	Cllrs Atkinson, Dorling, Pappenheim, Sharp	Infrastructure	Cllrs Champ, Pappenheim, Turnbull, Stocks	Finance	Cllrs Atkinson, Beddow, Pappenheim, Sharp, Francis	Highways & Transport	Cllrs Dorling, Turnbull, Beddow	Playground Development	Cllrs Champ, Francis, Stocks, Sharp	Environment & Sustainability	Cllrs Sharp, Turnbull, Beddow, County Cllr Povolotsky (HEG)	Emergency Planning	Cllrs Francis, Pappenheim, Sharp, Turnbull & support from Mr J Bird	Sports Club	Cllrs Champ, Francis, Stocks, Sharp	Staffing Committee	Cllrs Sharp, Dorling (Chair), Francis			
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154/24	<p>Review of the final accounts for 2023/24 It was proposed to carry this forward to June, along with the approval of the Annual Governance and Accounting Statements.</p>	Clerk																								
155/24	<p>Internal Audit Report The internal audit report had not yet been completed. This is due to be received at the end of May and will be presented at the June meeting.</p>	Clerk																								

156/24	Annual Governance Statement Refer to minute reference 154/24 above.																											
157/24	Annual Accounting Statement Refer to minute reference 154/24 above.																											
158/24	Review of Insurance Policy and approval of quote The renewal quote was reviewed. It was agreed for the Clerk to go back to the insurance company to agree a lower price if possible. Agreed to renew at current quote if no movement. Proposed Cllr Stock, Seconded Cllr Champ. RESOLVED.																											
159/24	Approval of Playground Inspection Rota The new rota for 2024-25 was approved. <table border="1" data-bbox="264 495 1350 1093"> <thead> <tr> <th>MONTH</th> <th>2024/25</th> </tr> </thead> <tbody> <tr> <td>June 2024</td> <td>Charles Pappenheim/Aloysius Atkinson</td> </tr> <tr> <td>July 2024</td> <td>Aloysius Atkinson/Roger Turnbull</td> </tr> <tr> <td>August 2024</td> <td>Roger Turnbull/John Sharp</td> </tr> <tr> <td>September 2024</td> <td>John Sharp/Mark Francis</td> </tr> <tr> <td>October 2024</td> <td>Mark Francis/Hilary Dorling</td> </tr> <tr> <td>November 2024</td> <td>Hilary Dorling/Selby Stocks</td> </tr> <tr> <td>December 2024</td> <td>Selby Stocks/Jason Champ</td> </tr> <tr> <td>January 2025</td> <td>Jason Champ/Mark Beddow</td> </tr> <tr> <td>February 2025</td> <td>Mark Beddow/Charles Pappenheim</td> </tr> <tr> <td>March 2025</td> <td>Charles Pappenheim/Aloysius Atkinson</td> </tr> <tr> <td>April 2025</td> <td>Aloysius Atkinson/Roger Turnbull</td> </tr> <tr> <td>May 2025</td> <td>Roger Turnbull/John Sharp</td> </tr> </tbody> </table>	MONTH	2024/25	June 2024	Charles Pappenheim/Aloysius Atkinson	July 2024	Aloysius Atkinson/Roger Turnbull	August 2024	Roger Turnbull/John Sharp	September 2024	John Sharp/Mark Francis	October 2024	Mark Francis/Hilary Dorling	November 2024	Hilary Dorling/Selby Stocks	December 2024	Selby Stocks/Jason Champ	January 2025	Jason Champ/Mark Beddow	February 2025	Mark Beddow/Charles Pappenheim	March 2025	Charles Pappenheim/Aloysius Atkinson	April 2025	Aloysius Atkinson/Roger Turnbull	May 2025	Roger Turnbull/John Sharp	
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160/24	Council Meeting Dates for the next twelve months The meetings would continue to be held on 1 st Thursday of the month except August 2024 when there would be no meeting. The meeting dates for the coming year were therefore 6 th June, 4 th July, 5 th September, 3 rd October, 7 th November, 5 th December, 2 nd January, 6 th February, 6 th March, 3 rd April, 1 st May.																											
161/24	Date of Next Annual Meeting Thursday 1 st May.																											

The meeting closed at 8.16pm