

Minutes of the Meeting of East Hendred Parish Council, Thursday 9th May 2024 at 8.20pm in Snells Hall

Present: Cllr John Sharp (Chair), Cllr Charles Pappenheim, Cllr Mark Beddow, Cllr Jason Champ, Cllr Hilary Dorling, Cllr Aloysius Atkinson. Cllr Mark Francis, Cllr Selby Stocks

Clerk: Hannah Champ

Finance Officer: Hannah Champ

County Councillor: Sally Povolotsky

District Councillor: Sarah James

Members of the Public (MoP): Six

162/24	APOLOGIES FOR ABSENCE Cllr Roger Turnbull	
163/24	DECLARATIONS OF INTEREST Cllr Francis item 20.d	
164/24	<p>OPEN FORUM</p> <p>MoP1: Discussed the need for a neighbourhood plan. The Vale are prepared to hold a meeting with the PC to support on a neighbourhood plan. A note had been sent to the PC concerning the issue of the neighbourhood plan which was raised at the annual meeting and also at the local plan meeting. A small group of residents had met to discuss the neighbourhood plan and how to move forward. Contacts have been made with other parish councils who have a neighbourhood plan in place or are going through the process. It was proposed that this small group take a lead on developing a neighbourhood plan. This would include a mail drop in the village proposing attendance at a meeting to go through the plan and bring volunteers into the group. The formal application for the plan needed to come from the parish council but the group was willing to write that application. Cllr Stocks mentioned a working group for this which covers members of the proposed neighbourhood plan members and some PC members. Cllr Dorling brought up that the group setup needed to have a wide range of people to cover all angles of the community and have good community engagement. Cllr Francis proposed the meeting goes ahead to see how much engagement occurs.</p> <p>MoP2: Expressed concerns over the amount of parking issues and speeding within the village. Cllr Dorling mentioned the speed watch efforts. Also requested for a member of the parish council to attend the civil meeting regarding the bus service and the potential loss of seats for children in the village to get to school with the possibility of losing the service altogether, a public meeting is due to be held in the next 2 weeks, Cllrs Stocks and Dorling volunteered to attend.</p> <p>MoP3: Asked whether the Parish Council could investigate using the CIL fund to gain compost bins for all plots within the allotments. Cllrs Francis and Champ to look further into this.</p>	<p>SS/HD</p> <p>MF/JC</p>
165/24	ACCEPTANCE OF MINUTES OF THE MEETING HELD ON 4 APRIL 2024 The minutes were reviewed and approved. Proposed Cllr Stocks. Seconded Cllr Francis. RESOLVED. The minutes were signed.	
166/24	<p>MATTERS ARISING FROM THE MINUTES OF 7 MARCH 2024 MEETING NOT OTHERWISE COVERED ON THE AGENDA</p> <p>a) The sale of social housing in the village. The first group of social housing was on an exception site. Clerk to forward emails to Cllr James to chase up.</p> <p>b) Tree Survey. Clerk has now invoiced the split parties. The fallen tree in the cemetery has now been removed.</p>	<p>CLERK</p> <p>CLOSED</p>
167/24	POLICE REPORT. No report received	
168/24	COUNTY COUNCILLOR'S REPORT	

	Byway between East Hendred and Steventon is to be moved slightly, clerk to respond to application to approve. A link to be sent to the Clerk with the survey for the school bus scheme. Several conversations happening around community policing and speeding. Anything suspicious needs to be reported via 101 or on the TVP website, this helps TVP engage with crime rates and trends.	
169/24	DISTRICT COUNCILLOR'S REPORT Report received and distributed. Cllr Francis to send Cllr James details on the S106 scheme on social housing.	MF
170/24	FINANCIAL MATTERS	
171/24	<p>a) March payments. The payments totalling £3701.11 were approved. Proposed Cllr Atkinson, Seconded Cllr Stocks. RESOLVED. Payment for Wicksteed invoice to be approved by the play park working group once an inspection of the equipment had been carried out. It was mentioned a ROSPA report should be completed, but it was noted that the ground is not yet complete. Please see separate note from playpark working group meeting held on Sunday 12th May for the approval of this payment of .£43,3362.62.</p> <p>b) St Marys 50% contribution towards maintenance of St. Marys churchyard. Last year's cost was £985 in total. St Marys to be asked whether they can find a cheaper contractor to bring the cost down. Clerk had contacted St. Marys to discuss costings but was awaiting a response.</p> <p>c) 50% contribution towards St Augustine's churchyard. Carry forward to June meeting.</p> <p>d) Consideration for new finance software (SCRIBE). Proposed costs of £800 Setup fee along with £90 per month subscription. Proposed Cllr Franics. Seconded Cllr Dorling</p>	<p>CLOSED</p> <p>CLERK</p> <p>CLERK</p> <p>CLOSED</p>
172/24	PLANNING MATTERS	
173/24	<p>P24/V0824/DIS Harwell Science and Innovation Campus North of Thomson Avenue Didcot Oxfordshire. Discharge of conditions 10(External Lighting) and 14(Bicycle Parking) on application P22/V1787/FUL (Erection of an employment building for office use with associated landscaping and car parking). – No response needed.</p> <p>P24/V0771/HH 17 White Road East Hendred Wantage. Two-story side extension to accommodate a large downstairs bedroom for elderly disabled relative and a new master bedroom upstairs. Along with a single-story rear extension is proposed to create a new kitchen dining area. – Cllr Dorling has spoken to neighbours, and they seem to be supportive of this. No objections – comment on narrow access to be added.</p> <p>P24/V0850/FUL Land to the Rear of Plough Inn Orchard Lane East Hendred Wantage OX12 8JW. Erection of single self-build detached dwelling (BNG exempt). New detached single storey outbuilding to provide gym and games room. New one and a half storey garage / home office with self-contained guest annex. – Applicant explained the proposals to the Parish Council. Parish Council would like to have a site visit to understand the location of the build. Neighbours attending the meeting expressed concern over the size and proximity of the house to theirs and how overlooked they will be. The large size of the 5-bedroom house, garage and barn was of concern. Loss of the bowling club amenities are also of concern, although it was noted that an attempt had been made to resurrect the bowling club. Clerk to check with the Vale the status of the bowling green. Meeting to be arranged for the Parish Council members to visit site before a response is prepared.</p>	CLERK
174/24	Applications received since the publication of the agenda. None	

	Cllr Dorling – 2 sessions held in the village, Orchard Lane session had 62 cars through, 1 car offended. Also, a session carried out by Eystons Manor. 2 more sessions due this month.					
191/24	HARWELL LIAISON AND HARWELL CAMPUS Cllrs Sharp and Beddow attended a meeting. Potential closure of the ground water decontamination plant was discussed. Awaiting further information on this.					
192/24	GENERAL CORRESPONDENCE Vale are looking for feedback on their Heart of the Vale (new strategic plan) Cllr Francis to draft response.	MF				
193/24	ANY OTHER BUSINESS None					
194/24	PLAYGROUND INSPECTIONS <table border="1" data-bbox="256 506 1235 595"> <tr> <td>June 2024</td> <td>Charles Pappenheim/Aloysius Atkinson</td> </tr> <tr> <td>July 2024</td> <td>Aloysius Atkinson/Roger Turnbull</td> </tr> </table>	June 2024	Charles Pappenheim/Aloysius Atkinson	July 2024	Aloysius Atkinson/Roger Turnbull	
June 2024	Charles Pappenheim/Aloysius Atkinson					
July 2024	Aloysius Atkinson/Roger Turnbull					
195/24	DATE OF NEXT MEETING Thursday 6 th June					

The meeting closed at 22:20

**East Hendred Parish Council Play Park Working Group
Sunday 12th May 2024 at 1.30pm
At Jubilee Play Park**

MEETING NOTES

Present: Charles Pappenheim, Mark Francis, Jason Champ, Hannah Champ (Clerk)

1. Jubilee playpark

This meeting was held to inspect the play park equipment installed by Wicksteed. At the parish council meeting on Thursday 9th May 2024 it was agreed that the invoice for Wicksteed would be held until a ROSPA report had been carried out. ROSPA cannot inspect the play park until the ground works and table tennis table have been completed, this would delay the payment of the invoice even further. The below was discussed and agreed to avoid any further delay in paying the invoice for Wicksteed and breeching contract.

- Cllrs Champ and Francis Inspected the recently installed Wicksteed play equipment, equipment was found to be installed correctly with no safety hazards found. It was therefore agreed the outstanding invoice should now be paid.
- Cllrs Champ and Francis started to 'blind' footway with ballast to ensure stone binds together without leaving trip hazards (needs to be completed)
- Cllrs Champ and Francis placed hazard tape in front of table tennis table to stop children's access to the equipment.
- Cllrs Champ and Francis placed the bench and waste bin onto the concrete base. A new bench is currently on order and should be delivered and installed in the next 4-6 weeks.
- Cllrs Champ, Pappenheim and Francis agreed that there were no significant hazards and therefore the playpark could remain unlocked.
- It was agreed that 1 more bulk bag of ballast was needed to complete the path at a cost of £85. This was agreed that this will need to be completed before the parish council are able to receive the £6000 grant.

Meeting concluded at 2.00pm