

## Minutes of the Meeting of East Hendred Parish Council, Thursday 6<sup>th</sup> June 2024 at 7.30pm in Snells Hall

Present: Cllr John Sharp (Chair), Cllr Charles Pappenheim, Cllr Mark Beddow, Cllr Jason Champ, Cllr Hilary Dorling, Cllr Aloysius Atkinson. Cllr Mark Francis

Clerk: Hannah Champ

Finance Officer: Hannah Champ

County Councillor: Sally Povolotsky

District Councillor:

Members of the Public (MoP): At least two

196/24	<b>APOLOGIES FOR ABSENCE</b> Apologies received from Cllr Stocks in advance, this was noted.	
197/24	<b>DECLARATIONS OF INTEREST</b> Cllr Francis item 19d, Cllr Champ item 12, Cllr Dorling item 19a	
198/24	<b>OPEN FORUM</b> <b>MOP1</b> – Upcoming events for HEG larder including Ginge brook project. Also mentioned the number of complaints of cars parking along the track between the allotments and Eyston Arms pub. <b>MOP2</b> – Discussed the events at the sports club and the necessities around the new developments at the ground and the recent consultation.	
199/24	<b>ACCEPTANCE OF MINUTES OF THE MEETINGS HELD ON 9 MAY 2024</b> The minutes for the Annual Parish meeting were reviewed and approved. Proposed Cllr Francis, Seconded Cllr Champ. The minutes for the council meeting and playpark meeting were reviewed and approved Proposed Cllr Francis, Seconded Cllr Champ. RESOLVED. The minutes were signed.	
200/24	<b>MATTERS ARISING FROM THE MINUTES OF 7 MARCH 2024 MEETING NOT OTHERWISE COVERED ON THE AGENDA</b> a) <b>The sale of social housing in the village.</b> DCllr James chased this for the parish council and has now had confirmation that these houses are exception sites and the eligibility criteria is for local people.	
201/24	<b>POLICE REPORT.</b> No report received	
202/24	<b>COUNTY COUNCILLOR'S REPORT</b> CCllr Povolotsky read out her report. There has been a new consultation released for the SESRO. By July they should be able to give a response on the new papers released. Updates on road closures in the area and the bad surfacing works around the area, OCC are coming back to redo a lot of the works carried out. The wild flower meadow between East and West Hendred is looking better than ever.	
203/24	<b>DISTRICT COUNCILLOR'S REPORT</b> Report received and distributed.	
204/24	<b>FINANCIAL MATTERS</b>	
205/24	<p>a) <b>March payments.</b> The payments totalling £5000.22 were approved. Proposed Cllr Pappenheim, Seconded Cllr Francis. RESOLVED. Invoice received for the damage caused to the flagpole which was donated by a resident. Total cost of £163.56 was approved. Proposed Cllr Dorling, Seconded Cllr Francis.</p> <p>b) <b>To agree to add Cllr Francis to the bank account for payment approvals.</b> Proposed Cllr Atkinson, Seconded Cllr Pappenheim</p> <p>c) <b>St Marys 50% contribution towards maintenance of St. Marys churchyard.</b> Clerk to write to both churches to write to Cllr Povolotsky to apply for the funding. They will then be asked to apply to the Parish council next year with a possible cap on the funding level. .</p>	<p>CLOSED</p> <p>CLOSED</p> <p>CLERK</p>

	<b>d) 50% contribution towards St Augustine's churchyard.</b> See above.	CLOSED
206/24	<b>To receive the internal audit report 2023/24.</b> This was received and reviewed.	
207/24	<b>To review, approve and sign the annual governance statement.</b> This was reviewed and approved. Proposed Cllr Franics, Seconded Cllr Dorling. The Statement was signed.	
208/24	<b>To review, approve and sign the annual accounting statement.</b> This was reviewed and approved. Proposed Cllr Franics, Seconded Cllr Dorling. The Statement was signed.	
209/24	<b>To agree the date for the notice of elector's rights.</b> The dates were agreed. Proposed Cllr Atkinson, Seconded Cllr Francis.	
210/24	<b>PLANNING MATTERS</b>	
211/24	<b>I. P23/V2077/FUL - Land at Road 8 Rutherford Appleton Laboratory Harwell Campus Didcot.</b> As amplified by additional information received 10 May 2024 – Further explanation needed on why development of calcareous grass land proposed. <b>II. P24/V1169/LB - The Kings Manor High Street East Hendred.</b> Conversion of an existing window on garden side of barn into a new doorway. – No Objections.	
212/24	<b>Applications received since the publication of the agenda.</b> None	
213/24	<b>To review planning applications awaiting determination by the Vale and those recently approved.</b> <b>17 White Road, East Hendred</b> was refused by the Vale due to the considerable size of the new extension. <b>Orchard House, White Road, East Hendred</b> was already granted by the Vale. There are concerns from the neighbour due to how close the extension is to their property and the potential damage to her property when they come to rendering. Clerk to speak to DCllr James to request she reach out to the neighbour on this.	CLERK
214/24	<b>Greensands Update.</b> Meeting due to take place to discuss access at Featherbed Lane. CCllr Povolotsky to report back after the meeting.	
215/24	<b>Land to the rear of the Plough Inn (P24/V0850/FUL).</b> The Parish Council attended a site visit. It was requested by DCllr James that this now be submitted to the planning committee within the Vale. Note post meeting: this application has been withdrawn	
216/24	<b>Proposals for the Steventon Reservoir.</b> Covered by Count Councillor report. Clerk to add to agenda for July and CCllr Povolotsky to ask Derek Stork to attend the meeting. Thames Water have said the cost of maintenance would be too expensive for pumping.	
217/24	<b>Relief for Rowstock and HIF1.</b> Enquiry has not yet been reported.	
218/24	<b>NEIGHBOURHOOD PLAN.</b> Cllr Dorling has had an email from the Neighbourhood plan group suggesting a pre-meeting is arranged, where they reach out to the Vale planning team and invite to pre-meeting. Create an invitation to send out to village and local businesses. After the meeting to feedback to the Parish Council. Cllr Turnbull mentioned we need to understand which Local Plan this neighbourhood plan will conform to. Given the likely timescale it would need to be the 2041 plan, Cllr Turnbull would like to investigate how the Harwell Campus fits into this neighbourhood plan as well. Potential to have a member of the Vale Neighbourhood plan team attend the pre-meeting. Cllr Dorling would like to see a positive contribution from the Parish Council. Cllrs Francis, Champ and Turnbull have agreed to also join with Cllr Dorling on the group along with CCllr Povolotsky and DCllr James. The Parish Council expressed some concern that the email had indicated that the group intended to widen the scope by addressing the future of East Hendred rather than just the neighbourhood plan which was originally agreed.	
219/24	<b>MEETING WITH ST MARY'S</b> No meeting. Tree work in the cemetery is estimated to cost in the region of £10,000 over 5 years. Cllr Sharp to organise a meeting.	

220/24	<p><b>SPORTS CLUB.</b> Meeting was held attended by councillors which was generally positive. The Parish Council had a discussion on the pre- planning application and also regarding the financial position if the Parish Council were to take the full application forward in their name. Cllr Dorling mentioned Shrivenham and Kingston Bagpuize parish councils have both recently completed a similar development in the Parish councils' name. Cllr Dorling to reach out to see they can attend the July meeting to discuss.</p> <p>In the meantime, it was agreed that the Parish council will submit the pre-application in their name on condition that the council is satisfied with the content. Proposed Cllr Sharp, Seconded Cllr Francis.</p> <p>Clerk to confirm with the Sports Club.</p>	CLERK
221/24	<p><b>LUDBRIDGE AND RIDGEWAY CLOSE MATTERS</b></p> <p>Nothing to report</p>	
222/24	<p><b>JUBILEE PLAY PARK</b></p> <p>Table tennis table has settled but it is being sat on by children which has caused it to become unlevel. Bench has been ordered and due to be installed in the next few weeks. Clerk to follow up regarding the grant and the proposed netting to protect the area from cricket balls.</p>	CLERK
223/24	<p><b>ROWSTOCK</b></p> <p>None</p>	
224/24	<p><b>COMMUNITY ART PROJECT</b></p> <p>No update</p>	
225/24	<p><b>HENDRED ESTATE ITEMS</b></p> <p>To approach Hendred Estate regarding the overgrown bank outside Snells Hall as this has become dangerous for cars going around the sharp bend.</p>	CP
226/24	<p><b>REQUEST TO JOIN WEST HENDRED PARISH COUNCIL REGARDING DOG FOULING.</b></p> <p>Clerk was approached by the Clerk of West Hendred Parish Council regarding issues with dog fouling along the furlong pathway between East and West Hendred. Children from The Hendred Primary School had approached them regarding posters to be put along the path. Hendred Primary School agreed to assist with making posters. Clerk to go away and look at costs of printing, also, due to the number of posters provided locate other areas around the village where these can be put up.</p>	CLERK
227/24	<p><b>WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES</b></p>	
228/24	<p>a) <b>Allotments</b> – Short opening ceremony for the community gardens and open gardens. Clerk to send letters to the overgrown plots after inspection.</p> <p>b) <b>Communications:</b></p> <p>    a. <b>Media/website/social media.</b> Communications group to meet.</p> <p>    b. <b>Review of suggestions register.</b> Suggestions read out – no action needed.</p> <p>c) <b>Infrastructure</b></p> <p>    a. <b>Courtesy Lights.</b> Light at Little Lane repaired</p> <p>    b. <b>Playground Maintenance.</b> Waiting on start date for the repairs to the goal mouths. Nettles and weeds around Penny Play Park are over hanging the fence. Cllr Dorling agreed to sort this for the time being, but a rota is to be put in place for the future.</p> <p>    c. <b>Snells Walkway.</b> Works ongoing</p> <p>    d. <b>Village Grass Cutting.</b> Nothing to report</p>	CLERK
229/24	<p><b>HIGHWAYS AND TRANSPORT (SPEEDWATCH)</b></p> <p>No more sessions booked in yet but looking to setup a session on White Road. Email regarding the Highways Engagement team where they are offering to attend meetings. Clerk to arrange.</p>	CLERK
230/24	<p><b>HARWELL LIAISON AND HARWELL CAMPUS</b></p> <p>Cllrs Sharp and Turnbull attended a meeting regarding Tech Edge. They want to cut down some Grade A trees, but they have agreed there will be trees on the boundary. Cllr Turnbull proposed we submit Tree protection orders on the 2 trees that are at risk due to the age of them and the fact they are in good condition. Clerk to draft the form and get input form Cllr Turnbull.</p>	CLERK
231/24	<p><b>GENERAL CORRESPONDENCE</b></p>	

	Recommended all councillors look at the Good Councillors Guide.					
232/24	<b>ANY OTHER BUSINESS</b> Working Group for the sports club to raise cricket ball issues in the play park and work with Clerk regarding netting.	MF/JC/SS/CLERK				
233/24	<b>PLAYGROUND INSPECTIONS</b> <table border="1" data-bbox="336 297 1235 389"> <tr> <td>July 2024</td> <td>Aloysius Atkinson/Roger Turnbull</td> </tr> <tr> <td>August 2024</td> <td>Roger Turnbull/John Sharp</td> </tr> </table>	July 2024	Aloysius Atkinson/Roger Turnbull	August 2024	Roger Turnbull/John Sharp	
July 2024	Aloysius Atkinson/Roger Turnbull					
August 2024	Roger Turnbull/John Sharp					
234/24	<b>DATE OF NEXT MEETING</b> Thursday 11 <sup>th</sup> July at 19:30.					
	<b>Closed Session</b> – The clerk’s probation was discussed and approved. Proposed Cllr Franics, Seconded Cllr Dorling. It was confirmed the clerk is now the Responsible Finance Officer as the previous clerk has now completed the handover.					

The meeting closed at 21:44