

## Minutes of the Meeting of East Hendred Parish Council, Thursday 5<sup>th</sup> September 2024 at 7.30pm in Snells Hall

Present: Cllr John Sharp (Chair), Cllr Charles Pappenheim, Cllr Mark Beddow, Cllr Jason Champ, Cllr Hilary Dorling, Cllr Stocks

Clerk: Hannah Champ

Finance Officer: Hannah Champ

County Councillor:

District Councillor:

Members of the Public (MoP): At least one (1)

268/24	<b>APOLOGIES FOR ABSENCE</b> Apologies received from Cllrs Atkinson and Turnbull in advance, this was noted.	
269/24	<b>DECLARATIONS OF INTEREST</b> Cllr Champ Agenda item 14, Cllr Dorling & Sharp Agenda item 21a	
270/24	<b>OPEN FORUM</b> <b>MOP1</b> – Representative from Hendred Pre School attended to discuss a request for a grant towards the repair of the garden and play area at Hendred Pre School. The ground is now subsiding and not safe for children to play. Ofsted have pulled the pre school up on this situation and it is now an urgent matter to have the repairs carried out. A company has now been approached and they will also carry out maintenance through the year on a maintenance contract. The quote is ranging from £14,000 to £17,000. The pre school are fundraising and have so far raised around £2,500.	
271/24	<b>ACCEPTANCE OF MINUTES OF THE MEETINGS HELD ON 11 JULY 2024</b> The minutes for the Parish Council meeting were reviewed and approved. Proposed Cllr Pappenheim, Seconded Cllr Dorling. RESOLVED. The minutes were signed.	
272/24	<b>MATTERS ARISING FROM THE MINUTES OF 11 JULY 2024 MEETING NOT OTHERWISE COVERED ON THE AGENDA</b> None	
273/24	<b>POLICE REPORT.</b> No report received	
274/24	<b>COUNTY COUNCILLOR'S REPORT</b> No report received	
275/24	<b>DISTRICT COUNCILLOR'S REPORT</b> No report received	
276/24	<b>APPOINTMENT OF VICE CHAIR</b> Following the resignation of Cllr Francis, Cllr Sharp thanked him for his services. Due to this resignation, the post of Vice chair was vacant. Cllr Sharp suggested this is postponed until the October meeting for Councillors to make decisions on who they would like to nominate or put themselves forward. Cllr Pappenheim has offered to cover the position for the next month. This was agreed by all.	
277/24	<b>REVIEW OF WORKING GROUP REPRESENTATIVES</b> As Cllr Francis was no longer a representative on working groups. The following was agreed – Cllr Stocks agreed to join the allotment working group Cllr Pappenheim agreed to join the staffing committee.	
278/24	<b>FINANCIAL MATTERS</b>	
279/24	<p><b>a) September payments.</b> The payments totalling £2716.26 were approved. Proposed Cllr Stocks, Seconded Cllr Champ. RESOLVED.</p> <p><b>b) To consider grant to Hendreds Pre-School towards improving outdoor space.</b> A grant of £500 was agreed. Proposed Cllr Stocks, Seconded Cllr Dorling.</p> <p><b>c) To consider quote for improving the flower bed at the village entrance.</b> Cllr Sharp noted the problem with the state of the current flower bed at the village entrance. Quote of £835 was put to council, it was agreed for the clerk to contact the contractor for a design and also to check on wooden planters similar to those at Harwell Campus. Postponed to October meeting.</p>	<p>CLOSED</p> <p>CLOSED</p> <p>CLERK</p>

2024/25

	<p><b>d) To review and sign the 2024/25 memorandum for allotment lease/agreement.</b> Rent amount of £433 to Hendred Estate for 2024/25 was agreed. Proposed Cllr Pappenheim, Seconded Cllr Stocks. The Memorandum was signed. RESOLVED</p> <p><b>e) To approve OALC subscription fee increase.</b> Subscription fee has increased by 8%. This was agreed. Proposed Cllr Sharp, Seconded Cllr Dorling. RESOLVED</p> <p><b>f) To consider full replacement of the Snells Walkway treads and beams that have not yet been replaced at a cost of £8000.</b> Cllr Pappenheim to request a second quote. Postpone to October meeting.</p>	<p>CLOSED</p> <p>CLOSED</p> <p>CP</p>
280/24	<b>PLANNING MATTERS</b>	
281/24	I. <b>P24/V1745/HH 5 Mill Lane East Hendred Wantage OX12 8JS</b> – Dormer to rear elevation. The Parish Council had no objection	CLERK
282/24	<p><b>To review planning applications awaiting determination by the Vale and those recently approved.</b></p> <ul style="list-style-type: none"> <li>Following concerns expressed about the total removal of the existing wall the Clerk to send email to applicant of The Plough regarding the work being carried out on the cob wall to ensure the work is being completed correctly.</li> <li>Clerk to contact the Vale regarding the granted application at Ella Kear, The Lynch to enquire as to why such an application was granted given the amount of objections both from the Parish Council and within the area.</li> <li>Tech Edge West, Harwell Campus – Planning to put in an application. Cllr Turnbull and Cllr Sharp to meet with them before the planning application is submitted to bring the Parish Council up to date on the plan.</li> </ul>	<p>CLERK</p> <p>CLERK</p> <p>JVS/RT</p>
283/24	<b>Greensands Update.</b> S106 monies have now been released relating to Mather House development.	
284/24	<b>Proposals for the Steventon Reservoir.</b> Responses have now been submitted on behalf of the Parish Council along with many personal responses from parishioners.	
285/24	<b>Relief for Rowstock and HIF1.</b> Waiting on outcome of the enquiry.	
286/24	<b>NEIGHBOURHOOD PLAN.</b> Online meeting with the Vale took place. Cllr Dorling and the Clerk attended. Date in early October to discuss next steps.	
287/24	<b>ST MARY'S AND ST AUGUSTINES ANNUAL MAINTENANCE WORK</b> Postponed to October meeting	
288/24	<b>SPORTS CLUB.</b> Pre-app has now been submitted. A case officer has been assigned and a site visit is due to take place in the next few weeks. Cllr Stocks to attend the site visit and report back to full council in October.	SS
289/24	<b>LUDBRIDGE AND RIDGEWAY CLOSE MATTERS</b> Noticeboard to be replaced. Cllr Pappenheim chasing	CP
290/24	<b>JUBILEE PLAY PARK.</b> New sign has now been installed and all works are now complete. RESOLVED.	CLOSED
291/24	<b>PENNEY PLAY PARK.</b> RoSPA report and replacement equipment was discussed. The agility trail had been cordoned off. Playpark group met on site to discuss the report and urgent repair or replacement of the agility trail. Cllr Pappenheim and Cllr Sharp to draft a letter for the clerk to send to RoSPA regarding the agility trail to gather the reasoning behind the closure. Cllr Stocks met with Wicksteed, needs to follow up and contact other contractors. Cllr Pappenheim received a quote for the repair of the agility trail at £4,000 this covers the replacement of the parts that have failed on the RoSPA report. More information to be provided at the October meeting.	JVS/CP/SS/CLERK
293/24	<b>ROWSTOCK</b> None	
294/24	<b>COMMUNITY ART PROJECT</b> Cllr Dorling has contacted again but no update.	HD
295/24	<b>HENDRED ESTATE ITEMS</b> None	
296/24	<b>WORKING GROUPS / REPRESENTATIVES REPORTS AND UPDATES</b>	

297/24	<p>a) <b>Allotments</b> – Inspections to be done again end of September early October. New rents and water rates to be proposed in October meeting.</p> <p>b) <b>Communications:</b></p> <p>a. <b>Media/website/social media.</b> Communications policy sent round to all Councillors. This was agreed. Proposed Cllr Pappenheim, Seconded Cllr Champ.</p> <p>b. <b>Review of suggestions register.</b> Nothing to report.</p> <p>c) <b>Infrastructure</b></p> <p>a. <b>Courtesy Lights.</b> One light pole repaired – Cllr Champ was thanked for his assistance.</p> <p>b. <b>Playground Maintenance.</b> Discussed above</p> <p>c. <b>Snells Walkway.</b> Discussed above</p> <p>d. <b>Village Grass Cutting.</b> Nothing to report.</p>	CLERK
298/24	<p><b>HIGHWAYS AND TRANSPORT (SPEEDWATCH)</b>  At the moment, no further sessions for speedwatch have been setup.  Entrance to Fordy Lane needs to be reinstated and repaired due to the damage caused by construction vehicles using the lane. Cllr Dorling to check when this is due to be repaired.</p>	HD
299/24	<p><b>HARWELL LIAISON AND HARWELL CAMPUS</b>  Next meeting due in November.</p>	
300/24	<p><b>GENERAL CORRESPONDENCE</b>  None</p>	
301/24	<p><b>ANY OTHER BUSINESS (items for next agenda)</b>  Deep cleanse to be discussed in October to identify areas within the village where kerb sides, pavements and litter picking need be completed.</p>	
302/24	<p><b>PLAYGROUND INSPECTIONS</b> Cllrs Sharp and Beddow</p>	
303/24	<p><b>DATE OF NEXT MEETING</b>  Thursday 3<sup>rd</sup> October at 19:30.</p>	
304/24	<p><b>Closed Session</b> – Staff contracts were discussed. Staffing committee to arrange a meeting as soon as possible.</p>	

The meeting closed at 21:28